

2020-2021 Verification of 2018 Income Information for Student Nontax Filers

Student's Name _____ Student's ID Number _____

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and spouse will not file and are not required to file a 2018 income tax return with the IRS.

Check each box that applies:

- The student was not employed and had no income earned from work in 2018 and will not file and are not required to file a 2018 income tax return with the IRS.
- The student was employed in 2018 and has listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form or an equivalent document is provided and will not file and are not required to file a 2018 income tax return with the IRS. **[Provide copies of all 2018 IRS W-2 forms issued to the student by their employers.** If you are unable to provide all of your 2018 W-2's, you will need to submit a 2018 IRS Wage and Income Transcript. Request a Wage and Income Transcript from the IRS at: <https://www.irs.gov/individuals/get-transcript>. List every employer even if the employer did not issue an IRS W-2 form.
- The spouse was not employed and had no income earned from work in 2018 and will not file and are not required to file a 2018 income tax return with the IRS.
- The spouse was employed in 2018 and has listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form or an equivalent document is provided and will not file and are not required to file a 2018 income tax return with the IRS. **[Provide copies of all 2018 IRS W-2 forms issued to the spouse by their employers.** If you are unable to provide all of your 2018 W-2's, you will need to submit a 2018 IRS Wage and Income Transcript. Request a Wage and Income Transcript from the IRS at: <https://www.irs.gov/individuals/get-transcript>. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

List Student or Spouse's Name	Employer's Name	Annual Amount Earned in 2018	Check if self-employed income i.e. babysitting, mowing, etc.
<i>(Example) John Smith</i>	<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

→Independent students (and spouses, if applicable) must also submit a "Verification of Nonfiling (VNF) Letter" from the IRS dated on or after October 1, 2019. This letter is available using the [Get Transcript Online](#) tool available on IRS.gov or by sending IRS Form [4506-T](#) and checking box 7 and list the date 12/31/2018 on line 9. The Get Transcript Online tool allows the user to immediately receive an online PDF version of their IRS verification of non-filing. Note: A dependent student who is a nontax filer is excluded from the requirement to provide verification of the dependent student's nonfiling status from the IRS or other relevant tax authority.

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Electronic signatures will not be accepted.

Student's Signature (Required)

Date

Spouse's Signature (Required if spouse is non-tax filer)

Date

Parent's Signature (Required for dependent students)

Date

Please return this completed form to Indian Hills Community College along with any other requested materials:
Fax: 641.683.5741 | Mail: IHCC Financial Aid Office, 525 Grandview Ave, Ottumwa, IA 52501
or bring to One Stop/Bennett Student Services Building

You can check your financial aid document status, print required forms, and view your financial aid award information (once available) on WebAdvisor.

If you're unable to provide your 2018 Form W-2

The quickest way to obtain a copy of your current year Form W-2 is through your employer. If you can't get your Form W-2 from your employer, you can get a wage and income transcript by using Get Transcript Online at www.irs.gov/Individuals/Get-Transcript. You can also use [Form 4506-T, Request for Transcript of Tax Return](#). Check the box for Form W-2, specify which tax year(s) you need, and mail or fax to the appropriate address listed in the *Where To File* instructions. Allow 5 to 10 days from the IRS received date to receive the transcript.

Table 1. 2018 Filing Requirements Chart for Most Taxpayers

IF your filing status is...	AND at the end of 2018 you were...*	THEN file a return if your gross income was at least...**
single	under 65	\$12,000
	65 or older	\$13,600
head of household	under 65	\$18,000
	65 or older	\$19,600
married, filing jointly***	under 65 (both spouses)	\$24,000
	65 or older (one spouse)	\$25,300
	65 or older (both spouses)	\$26,600
married, filing separately	any age	\$5
qualifying widow(er)	under 65	\$24,000
	65 or older	\$25,300
* If you were born before January 2, 1954, you're considered to be 65 or older at the end of 2018. (If your spouse died in 2018, see <i>Death of spouse, later</i> . If you're preparing a return for someone who died in 2018, see <i>Death of taxpayer, later</i> .)		
** Gross income means all income you receive in the form of money, goods, property, and services that isn't exempt from tax, including any income from sources outside the United States or from the sale of your main home (even if you can exclude part or all of it). Don't include any social security benefits unless (a) you're married filing a separate return and you lived with your spouse at any time during 2018 or (b) one-half of your social security benefits plus your other gross income and any tax-exempt interest is more than \$25,000 (\$32,000 if married filing jointly). If (a) or (b) applies, see the Form 1040 instructions to figure the taxable part of social security benefits you must include in gross income. Gross income includes gains, but not losses, reported on Form 8949 or Schedule D. Gross income from a business means, for example, the amount on Schedule C, line 7, or Schedule F, line 9. But in figuring gross income, don't reduce your income by any losses, including any loss on Schedule C, line 7, or Schedule F, line 9.		
*** If you didn't live with your spouse at the end of 2018 (or on the date your spouse died) and your gross income was at least \$5, you must file a return regardless of your age.		