

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

January 9, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on January 9, 2023, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:04 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Mr. Riley Sheetz, Mr. Alan Wilson (4:20 p.m.), and Ms. Lori Yates.

Zoom/Phone: Ms. Amy Webber

Members absent: Ms. Nellie Coltrain.

Approval of Agenda

Dr. Matt Thompson reported that the Department of Education Comprehensive Accreditation Visit Overview, 10(b), will be presented in February, Dr. Jill Budde is out sick. It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the board agenda as amended. The motion carried unanimously.

Approval of Minutes

The minutes of the December 12, 2022, Regular Board meeting were reviewed.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the minutes from December 12, 2022, Regular Board meeting. The motion carried unanimously.

Unfinished Business

None

Establish a public hearing on February 13, 2023 at 4:00 p.m., Regular Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2023 Indian Hills Drive Reconstruction Project.

Dr. Thompson reported that the state has a process to apply to the Iowa Department of Transportation for funds that are then moved from Department of Transportation into the Department of Education. IHCC has received these funds in the past for roadway projects. The money is typically available every five to six years. The money received will be \$423,000.

IHCC has envisioned eventually closing the main entrance and making a road, on campus, so the main entrance would be Carter Avenue and the new road would be used to move from the Carter Avenue entrance to the Administration Building. Due to deterioration of the ground sitting underneath the roadway at the Alta Vista entrance, IHCC has asked the Department of Education to reallocate the funds from the main entrance project to the Alta Vista entrance

project. This section of roadway stretches from the Alta Vista campus entrance to the stop sign at the Rural Health Education Center entry. That roadway needs full replacement due to settling and substantial deterioration of the subsurface materials to the road. Ms. Ferguson stated that the projected cost is \$610,000.

Motion

It was moved by Ms. Nichols and seconded by Mr. Kirkpatrick to establish a public hearing on February 13, 2023 at 4:00 p.m., Regular Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2023 Indian Hills Drive Reconstruction Project. The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Kirkpatrick reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to approve the monthly claims for the month of December 2022. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Chief Financial Officer, reported that **Revenues** have increased \$207,424 from this point last year. This is due to increased State General Aid and property tax revenues as expected. **Tuition and Fees** are up \$143,710 which is attributed to flat enrollment and a slight increase in per credit hour charges. We expect this line to remain relatively flat through winter term. **Other income** is down slightly due to not drawing down CARE's dollars like we did last year.

Expenses – Expenses are up by \$354,805. **Salaries and fringes** have remained flat through December. **Services** are \$250,010 higher than last year due to licensure renewal and firewall protection, utilities, advertising services and increased costs due to maintenance and equipment repair services (\$120,000). **Materials and supplies** are up \$148,130 from this time last year, which is attributed to increased vehicle material costs, maintenance materials (\$47,500), costs of travel (\$37,000), and computer software costs.

Fund 2 – Levy revenues and expenses are relatively similar to expenses in previous years and equipment replacement looks great. The first interest payment for our FY22 GO Bond was made in December which is reflected on the first page.

Second page – Bond proceeds have been spent on earthwork in Centerville, several first pay applications for vendors who were awarded contracts came through in December to pay for initial costs, supplies, etc., High School Virtual classroom furniture, electrical relocation, and Architect fees for the Criminal Justice program, Wellness facility, and the Performing Arts facility.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Financial Report. The motion carried unanimously.

IACCT Report

Mr. Rich Gaumer reported that the Community College's for Iowa board will meet on January 25, 2023.

The governor will make her Condition of the State on Tuesday, January 10, 2023 if anyone is interested in listening.

February 27, 2023 Indian Hills Community College will host the Phi Theta Kappa dinner and February 28, 2023 is Day of the Hill.

If board members have an opportunity to talk to legislators, talk to them about our priorities. A key selling point is that community colleges don't need to centralize job training, because we already do the training for students and groups around the community. So, working through community colleges will work better for everybody. With regard to State General Aid, the bestselling point is: Regents get \$10,500 per student, private colleges are allocated \$4,000 per student, and community colleges \$2,400 per student. So, talk to them, write them, and/or email them. There could be some opportunities for discussion about property taxes at local meetings. IHCC gets 41 cents per \$1,000 of assessed value from property taxes and we are able to tax the items in Fund 2. A person could also tell them in regards to our community college; 73% of the population voted to tax themselves to support our college

Personnel Report

Dr. Matt Thompson, President presented the Personnel Report.

Dr. Thompson stated that he would be giving the Personnel Report, because Mr. Zeke Flick's family recently had a baby and he is taking some time off.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that the North Campus boilers have been replaced. All furniture and accessories are either on site or should arrive on campus in the next couple of weeks for Criminal Justice.

Library – framework for glass enclosure is being constructed and the Campus Store will be operational by March.

Daycare Center – the kitchen at the Daycare Center was updated over break and this was long overdue. Dr. Wilson and her team found some funding to make this project happen.

Appanoose Residence Hall – new flooring and furniture was installed during winter break. The first floor has been completed, but carpeting still needs completed on the 2nd and 3rd floors.

Keokuk/Mahaska Residence Hall – windows have been installed except for a few in the hallway, stairwell, and some outside trim around windows.

Having conversations with Bi-State, General Contractor, about when the Criminal Justice project will begin.

Centerville Campus Project – about 35 yards of concrete has been poured on the southside of campus and contractors will be moving north. As long as the weather is good and it stays above 15-degrees, contractors will continue to pouring concrete. Precast walls should start be erected in 6-weeks, weather permitting.

Closing Comments

Dr. Thompson reported that the last couple of weeks have been outstanding. When a person is fundraising, it isn't about the money, it's about relationships. Mr. Roger Winslow gave a \$2 million gift to IHCC. The Centerville Building will be named after his mother, Irma W. Winslow, and the Library will be named after his wife, who worked here for over 20-years. Pella Rolscreen gave a \$250,000 gift to IHCC to put towards the Centerville Building and other companies are on the list to go visit.

Dr. Thompson stated that he is having conversations with Ms. Ferguson about funding the Wellness Center renovation and future projects. The more money raised now, the less that comes out of General Funds later.

Mr. Richard J. Gaumer would like the governor invited to the Centerville Campus and Ms. Beth Danowsky stated, "If not the governor, how about the lieutenant governor?"

Dr. Thompson reported that IHCC will no longer hold winter graduation, more students actually graduate in the summer. This will be re-evaluated every year and if numbers change, graduation will change.

Adjournment

Board member Ms. Danowsky moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:10 p.m.

BOARD PRESIDENT

BOARD SECRETARY