



MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

January 13, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on January 13, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:03 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Ms. Katie Nichols, and Ms. Lori Yates.

Zoom/Phone: Ms. Christine Estle, Mr. Jerry Kirkpatrick, Mr. Riley Sheetz, Mr. Alan Wilson.

Members absent: Mr. Kevin Crall.

Approval of Agenda

The agenda was amended to remove item 10(d) and to change the public hearing from January 13, 2025 to February 10, 2025. It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve the board agenda as amended. The motion carried unanimously.

Approval of Minutes

The minutes of the December 9, 2024, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to approve the minutes from the December 9, 2024 Regular Board meeting. The motion carried unanimously.

Establish Public Hearing

Establish a public hearing on February 10, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project.

Motion

It was moved by Ms. Nichols and seconded by Ms. Danowsky to establish a public hearing on February 10, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project. The motion carried unanimously.

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Approval of Monthly Claims

Board member Mr. Jerry Kirkpatrick reviewed bills for the month of December on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Wilson to approve the monthly claims for December. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Financial Report.

Revenues: Revenues overall were higher by \$1,236,613. Tuition & Fees were higher by \$116,213 due to course fees (\$62,300), increased tuition (\$25,000), and increased revenues from 260E/260F trainings (\$23,000). State Support was higher by \$105,312 due to SGA. Other income was up \$963,988 due to the \$825,000 transfer from the Endowment fund for the GAP pay and interest income is up \$71,000 from this time last year.

Expenses: Overall, expenses are higher by \$584,646. Salaries & fringe were higher by \$362,251 (3.0%) due to adding additional contract days to staff calendars and paying increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. Services were up \$286,930 due to increased repair costs to HVAC and updating fire systems and increased software service renewals (Ellucian, Blackboard, Heartland, Zoom) of (\$226,000). Painting has also been completed in the Arts & Sciences building to match the new addition and renovation (\$15,000). Material and supplies were down due to maintenance purchasing less supplies and less supplies for new programming (Law Enforcement Academy last year) but also using other funding sources (EDA, Career Incentive Grants, capital equipment) for new and existing programs.

Fund 2 – Revenues were higher due to bond levies and are performing as anticipated.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the Financial Report. The motion carried unanimously.

BE IT RESOLVED, the Board of Directors of Indian Hills Community College hereby accepts the following gift from the Beck Memorial Trust

Ms. Taren Ferguson, Vice President & Chief Financial Officer, reported that IHCC received the annual distribution from the Beck Memorial Trust and asked for approval to accept this gift.

- . Annual distribution for the college to aid in its educational and charitable purposes in the amount of \$46,760 from the Beck Memorial Trust.

Mr. Gaumer asked for a motion and a second to approve the annual distribution from the Beck Memorial Trust to aid in educational and charitable purposes in the amount of \$46,760.

Motion

It was moved by Ms. Nichols and seconded by Ms. Yates to approve the annual distribution from the Beck Memorial Trust to aid in educational and charitable purposes in the amount of \$46,760.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes

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Jerry Kirkpatrick	Yes
Christine Estle	Yes
Katie Nichols	Yes
Riley Sheetz	Yes

Members absent: Mr. Kevin Crall

The motion carried unanimously.

Community Colleges for Iowa Report

Mr. Richard J. Gaumer reported that the Community Colleges for Iowa board has not met for the month of January. He also stated that the Community Colleges for Iowa board will only meet quarterly beginning in 2025.

The Phi Theta Kappa Awards Banquet will be held on Tuesday, February 18, 2025 at Curate in Des Moines and Community College Day on the Hill is on Wednesday, February 19, 2025.

Personnel Report

Mr. Zeke Flick, Director, Human Resources presented the Personnel Report.

Motion

It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried unanimously.

President of the College

A. Facilities Report

Mr. Cory Lamb, Chief Operating Officer reported that he is working through the submittal process for the Wellness Center project. Groundbreaking will be in March and a projected completion date is late spring of 2026.

Centerville - the baseball stadium project is ongoing and the new bleachers have been ordered. This project is on schedule and the anticipated completion date is late fall of 2025.

Rural Health and ATC – both of the parking lots will be replaced (concrete) and are in the planning phase. Bids will go out in the spring. The CDL pad is also in progress and will go out for bids in the spring.

The window project is out for bid. There has been leaks at the Hellyer Student Life Center and Ms. Ferguson reported that the roof is 25-years old and will be replaced.

ABC of Iowa High School Welding Challenge

Dr. Matt Thompson introduced Mr. Bob Arendt, Academy Professor, Welding Technology (Keokuk County Career Academy, Sigourney) and Mr. Joe VanDenBerg, Academy Instructor, Welding Technology (Cardinal Area Welding Academy, Cardinal). Mr. Arendt and Mr. VanDenBerg introduced students attending the board meeting and talked they talked about the welding challenge.

Six academy students were in attendance and they talked about the Welding Academy, the competitions they enter, and why they are taking welding classes. Comments ranged from “I am not good at anything else” to “Welding comes easy to me and I enjoy it.”

On Friday, January 17, 2025, at the North Campus, there is a competition and 15 welders will be chosen to go to DMACC and participate in Skills USA.

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2025-2028 Strategic Framework

Ms. Cassandra Halls, President, 2 The Top, went through the 2025-2028 Strategic Plan Framework with board members.

Ms. Halls discussed:

- Strategic Priority: Ignite IHCC – Energizing Growth, Collaboration, and Leadership
- Strategic Priority: Advance Student Outcomes – Shaping Futures, Boosting Enrollment, and Building Belonging
- Strategic Priority: Powering Progress – Optimizing Operations for Sustainable Success
- Strategic Priority: Building Workforce – Developing Talent and Driving Industry Engagement

Board members asked questions about priorities and interacted with Ms. Halls and Dr. Thompson.

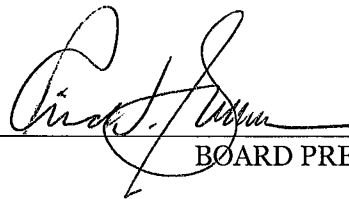
Dr. Thompson asked for board approval for the 2025-2028 Strategic Plan Framework.

Motion

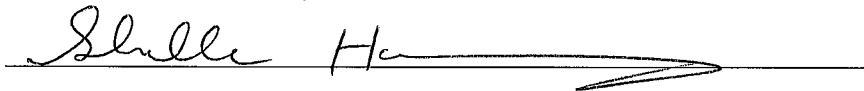
It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve the 2025-2028 Strategic Plan Framework. The motion carried unanimously.

Adjournment

Board member Ms. Nichols moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:37 p.m.



BOARD PRESIDENT



BOARD SECRETARY