



MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

February 10, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on February 10, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:02 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Mr. Riley Sheetz, and Mr. Kevin Crall.

Zoom/Phone: Ms. Christine Estle, Ms. Katie Nichols, Mr. Alan Wilson, and Ms. Lori Yates.

Members absent:

Approval of Agenda

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the January 13, 2025, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to approve the minutes from the January 13, 2025 Regular Board meeting. The motion carried unanimously.

Public Hearing on the Proposed Contract, Documents (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Contract, Documents, (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Crall to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

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Motion

It was moved by Mr. Crall and seconded by Ms. Danowsky to close the public hearing. The motion carried unanimously.

Dr. Matt Thompson, President, reported that two bids were received for the Ottumwa Main Campus Window Project. Timekey Glazing turned in a base bid of \$288,958 with an alternate bid of \$17,615 for a total bid package of \$306,573. Yates and Yates Glass turned in a base bid of \$169,674 with an alternate bid of \$24,492 for a total bid package of \$194,166. Dr. Thompson's recommendation was to accept Yates and Yates Glass as the low bid of \$194,166. Dr. Thompson recommended approval of the bid package on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Ottumwa Main Campus Window Project.

Mr. Gaumer asked for a motion to accept the bid package from Yates and Yates Glass for \$194,166.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to accept the bid package from Yates and Yates Glass for \$194,166.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Abstain
Mr. Alan Wilson	Yes
Ms. Katie Nichols	Yes
Mr. Kevin Crall	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes

Members absent:

The motion carried unanimously.

Establish Public Hearing

Establish a public hearing on March 10, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project.

Motion

It was moved by Mr. Crall and seconded by Ms. Danowsky to establish a public hearing on March 10, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project. The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Alan Wilson reviewed bills for the month of January on behalf of the board and reported that all questions were answered by appropriate staff members.

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Motion

It was moved by Mr. Wilson and seconded by Mr. Sheetz to approve the monthly claims for January. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Financial Report.

Revenues: Revenues overall were higher by \$1,738,010. Tuition & Fees were higher by \$565,296 due to course fees (\$82,000), increased tuition due to higher overall credits from Fall/Winter terms compared to last year and timing for registration. State Support was higher by \$131,205 due to SGA. Other income was up \$944,020 due to the \$825,000 transfer from the Endowment fund for the GAP pay. In addition, interest income is up \$139,000 from this time last year and OEPI reimbursements of \$184,000.

Expenses: Expenses were higher by \$672,965. Salaries & fringe were higher by \$428,704 (3.1%) due to adding additional contract days to staff calendars and paying increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. This would have been higher, but health benefits were not taken out during the January 9, 2025 pay. Benefit premiums are now being taken out for the current month instead of a month in advance. Services were up \$293,010 due to increased repair costs to HVAC and updating fire systems and increased software service renewals (Ellucian, Blackboard, Heartland, Zoom). Painting has been completed in the Arts & Sciences building to match the new addition and renovation (\$15,000). Material and supplies were down due to maintenance purchasing less supplies and less supplies for new programming (Law Enforcement Academy last year) but also using other funding sources (EDA, Career Incentive Grants, capital equipment) for new and existing programs.

Fund 2 – Revenues were higher due to bond levies and are performing as anticipated.

Motion

It was moved by Mr. Sheetz and seconded by Mr. Crall to approve the Financial Report. The motion carried unanimously.

Resolution for Continuation of the Plant Fund Levy

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Resolution for the Continuation of the Plant Fund Levy. She stated that this approval will begin 07/01/2029 through 06/30/2039.

Mr. Gaumer asked for a motion and a second to approve the Resolution for the Continuation of the Plant Fund Levy.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to approve the Resolution for the Continuation of the Plant Fund Levy.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Ms. Katie Nichols	Yes
Mr. Kevin Crall	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes

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Members absent:

The motion carried unanimously.

Resolution for Continuation of the Equipment Levy

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Resolution for the Continuation of the Equipment Levy. She stated that this approval will begin 07/01/2034 through 06/30/2044.

Mr. Gaumer asked for a motion and a second to approve the Resolution for the Continuation of the Equipment Levy.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the Resolution for the Continuation of the Equipment Levy.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Ms. Katie Nichols	Yes
Mr. Kevin Crall	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes

Members absent:

The motion carried unanimously.

BE IT RESOLVED, the Board of Directors of Indian Hills Community College hereby accepts the following gift from the IHCC Foundation

Ms. Taren Ferguson, Vice President & Chief Financial Officer, asked board members to accept the \$1,230,000 gift from the IHCC Foundation to aid in GO Bond Projects.

Mr. Gaumer asked for a motion and a second to accept the \$1,230,000 gift from the IHCC Foundation to Indian Hills Community College to aid in GO Bond Projects.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Nichols to accept the \$1,230,000 gift from the IHCC Foundation to Indian Hills Community College to aid in GO Bond Projects.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Ms. Katie Nichols	Yes
Mr. Riley Sheetz	Yes
Mr. Kevin Crall	Yes

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Members absent:

The motion carried unanimously.

Community Colleges for Iowa Report

Mr. Richard J. Gaumer reported that offering a bachelor's degree at community colleges was discussed at the Community Colleges for Iowa board meeting. Dr. Thompson reported that the presidents were approached in December and asked how they would feel, from a community college perspective, about offering a bachelor's degree. Dr. Thompson and Ms. Shields were asked to present in a legislative committee meeting. After the presentation, a letter was issued asking community college presidents to formally study this option. An initial report is due in May and an additional report is due in October. Dr. Thompson stated that presidents agreed that there needs to be a policy and funding behind this project to move forward.

Mr. Gaumer reminded board members that the Phi Theta Kappa Awards Banquet will be held on Tuesday, February 18, 2025 at Curate in Des Moines and Community College Day on the Hill is on Wednesday, February 19, 2025.

Personnel Report

Mr. Zeke Flick, Director, Human Resources presented the Personnel Report.

Motion

It was moved by Ms. Yates and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously.

President of the College

A. Facilities Report

Mr. Cory Lamb, Chief Operating Officer reported that his team is preparing to break ground for the Wellness Center, a new roof at the Hellyer Student Life Center, and to repave the Rosenman parking lot.

Surgical Technology Joint Activity Agreement Renewal (28E)

Dr. Craig Leager reported on the Surgical Technology 28E agreement renewal. He stated that students take general education courses from IHCC and receive their diploma from Kirkwood Community College. The 28E agreement is renewed every 5-years and nothing in the agreement has changed.

Mr. Gaumer asked for a motion and a second to approve the Surgical Technology Joint Activity Agreement Renewal with Kirkwood Community College.

Motion

It was moved by Mr. Crall and seconded by Ms. Danowsky to approve the Surgical Technology Joint Activity Agreement Renewal with Kirkwood Community College.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes

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Ms. Katie Nichols	Yes
Mr. Riley Sheetz	Yes
Mr. Kevin Crall	Yes

Members absent:

The motion carried unanimously.

Indian Hills Community College and Centerville School District (28E) Agreement

Dr. Thompson presented the Indian Hills Community College and the Centerville School District Agreement (28E) to the board of trustees. The agreement is for 5-years and both parties have had lawyers go over the contract. The baseball field renovation project will go in phases with the seating replaced first, then the concession stand, restrooms, and lighting will be replaced in the last phase.

Dr. Thompson asked for board approval for the Indian Hills Community College and Centerville School District (28E) Agreement.

Mr. Gaumer asked for a motion and a second to approve the Indian Hills Community College and Centerville School District (28E) Agreement.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Crall to approve the Indian Hills Community College and Centerville School District (28E) Agreement.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Abstain
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Ms. Katie Nichols	Yes
Mr. Riley Sheetz	Yes
Mr. Kevin Crall	Yes

Members absent:

The motion carried unanimously.

Closing Comments

Dr. Thompson provided each board member with a High School Programs District Concurrent Enrollment Profile booklet. He asked board members to view the booklet to see all the interesting information it provides about students in our programs and school districts.

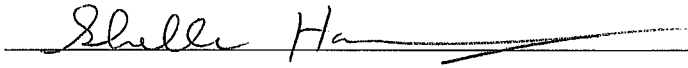
Adjournment

Board member Mr. Crall moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:22 p.m.

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BOARD PRESIDENT



BOARD SECRETARY