



MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

March 10, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on March 10, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Ms. Christine Estle, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Lori Yates, Mr. Riley Sheetz, and Mr. Kevin Crall.

Zoom/Phone: Ms. Beth Danowsky and Ms. Katie Nichols.

Members absent: Mr. Alan Wilson.

Approval of Agenda

It was moved by Mr. Sheetz and seconded by Mr. Kirkpatrick to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the February 10, 2025, Regular Board meeting were reviewed.

Motion

It was moved by Ms. Estle and seconded by Ms. Yates to approve the minutes from the February 10, 2025 Regular Board meeting. The motion carried unanimously.

Public Hearing on the Proposed Contract, Documents (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Contract, Documents, (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project.

Motion

It was moved by Ms. Estle and seconded by Mr. Sheetz to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

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Motion

It was moved by Mr. Crall and seconded by Ms. Yates to close the public hearing. The motion carried unanimously.

Dr. Matt Thompson, President, reported that a total of twelve (12) bids were received. The low bid was received from Jones Contracting Corp, West Point, Iowa, in the amount of \$514,067.77, which was under budget. Dr. Thompson's recommendation was to accept Jones Contracting Corp as the low bidder.

Dr. Thompson recommended approval of the bid package on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Rosenman Parking Lot Project.

Mr. Gaumer asked for a motion to accept the bid package from Jones Contracting Corp, West Point, Iowa with a bid of \$514,067.77

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to accept the bid package from Jones Contracting Corp for \$514,067.77.

A roll call vote was taken:

- Mr. Richard J. Gaumer Yes
- Ms. Beth Danowsky Yes
- Ms. Lori Yates Yes
- Ms. Katie Nichols Yes
- Mr. Kevin Crall Yes
- Mr. Jerry Kirkpatrick Yes
- Ms. Christine Estle Yes
- Mr. Riley Sheetz Yes

Members absent: Alan Wilson

The motion carried unanimously.

Establish Public Hearing

Establish a public hearing on April 14, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project.

Motion

It was moved by Ms. Yates and seconded by Ms. Estle to establish a public hearing on April 14, 2025 at 4:00 p.m., Regular Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time and location for a public hearing on the proposed contract documents, (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project. The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Riley Sheetz reviewed bills for the month of February on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Sheetz and seconded by Mr. Crall to approve the monthly claims for February. The motion carried unanimously.

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Financial Report

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Financial Report.

Revenues: Revenues overall were higher by \$1,454,382. Tuition & Fees were higher by \$227,494 due to course fees (\$20,000), increased tuition due to higher overall credits from Fall/Winter terms compared to last year and timing for registration. State Support was higher by \$131,205 due to SGA. Other income was up \$1,035,237 due to the \$825,000 transfer from the Endowment fund for the GAP pay. In addition, interest income is up \$81,000 from this time last year and OEPI reimbursements of \$114,000.

Expenses: Expenses were higher by \$739,283. Salaries & fringe were higher by \$495,511 (3.1%) due to adding additional contract days to staff calendars and paying increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. This would have been higher, but health benefits were not taken out during the January 9, 2025 pay. Benefit premiums are now being taken out for the current month instead of a month in advance. Services were up \$292,906 due to increased repair costs to HVAC and updating fire systems and increased software service renewals (Ellucian, Blackboard, Heartland, Zoom) and the timing of insurance payments (\$55,000). Material and supplies were down due to maintenance purchasing less supplies to date.

Fund 2 – Revenues were higher due to bond levies and are performing as anticipated.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to approve the Financial Report. The motion carried unanimously.

FY26 Certified Budget

Ms. Taren Ferguson, Vice President & Chief Financial Officer, reported that the Certified Budget sets IHCC's spending authority for fiscal year 2026-2027. Board members received a memo for the FY2026 Certified Budget, Adopted Budget and Certification of Community College Taxes, Long Term Debt, Notice of Public Hearing Budget Estimate, and the Taxable Valuation Comparison.

The total proposed levy rate has increased \$0.02811 (2.2%), moving from \$1.26138 to \$1.28949. This is due to our insurance and early retirement levies.

Total proposed spending authority is \$83.67 million, compared to \$86.51 million the prior year. This money consists of the General Fund, Restricted Fund, and Plant Fund. The Wellness facility will be started and completed the next fiscal year. Bigger projects that will not be completed are the Rosenman roof project, the Hellyer Student Life Center project, and larger concrete projects that are scheduled. The Spending Authority went down slightly due to the Centerville Academic Building project and the Performing Arts Renovation being completed.

Property valuations have increased 2.52%, moving from \$7.489 billion to \$7.678 billion. Taxable valuations for Jefferson County-2.15%, Mahaska County-2.22%, Washington County-3.53%, and Wapello County-1.76%. Poweshiek County stands out at 20.15%, there appears to have been an error last fiscal year and needed an adjustment of the valuation this year.

For every one cent of our levy, it is approximately \$76,800.

Ms. Ferguson asked for approval for the filing and publication of the certified budget and to establish a public hearing for April 14, 2025.

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NO

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Estle to approve the filing and publication of the certified budget and establish a public hearing for April 14, 2025.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Ms. Katie Nichols	Yes
Mr. Kevin Crall	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes

Members absent: Mr. Alan Wilson.

The motion carried unanimously.

Community Colleges for Iowa Report

Mr. Kevin Crall reported that offering a bachelor's degree at community colleges was discussed at the Community Colleges for Iowa board meeting. Some new information will be reported in October.

The Iowa for Community Colleges board meeting and retreat will be on Thursday, April 24th and Friday, April 25th. Community Colleges for Iowa asked members to talk to each board and get ideas from board members on what they would like to see in the Strategic Plan and report on it at the April retreat. Board members were asked to email Mr. Crall if there was something they would like him to share at the retreat.

Community Colleges for Iowa had a discussion on how each community college holds board meetings or if each college has a model that is followed. Mr. Gaumer reported that some boards fall under the Carver model.

The Summer Trustee Conference will be held at Iowa Central Community College on July 9-July 10, 2025.

Mr. Gaumer reported that he and Dr. Thompson are on the Joint Legislative Committee and he asked board members to talk to legislators. State General Aid is at risk and legislators haven't set funding targets. There is a Bill regarding property taxes, House Bill 297, it would cap property taxes to 2%.

Personnel Report

Dr. Matt Thompson, President, presented the Personnel Report.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried unanimously.

President of the College**A. Facilities Report**

Mr. Cory Lamb, Chief Operating Officer reported fencing will be placed surrounding the area that the Wellness Center will be built. Mr. Lamb's team is working on smaller projects until it is

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time to move forward with the Wellness Center. Mr. Lamb reported he is working on a Request of Proposal for signage at our Service Centers. The selection should be determined by the end of May and Service Center signage will be replaced before August 2025.

Enrollment Updates

Ms. Joni Kelley, Executive Dean, Enrollment Services & Registrar reported on Enrollment Updates.

2024/2025 Enrollment Recap

24/FA term Head Count -52, Credits -59, and Credit percentage -0.2%

24/WI term Head Count 12, Credits 111, and Credit percentage 0.5%

25/SP term Head Count 1, Credits -48, and Credit percentage -0.2

Retention Efforts

Early Alerts

Academic Advising

Mandatory sessions

Follow-up

Midterm D & F lists

Text/Calling Campaigns

Issues to Watch

TRIO and Grant Interruptions

SAP Approval Limitations

Collection Efforts

Closing Comments

Ms. Kelsi Weeks reported that Mr. Cole Spree, Head Coach, Wrestling, was inducted into the Hall of Fame, the basketball team won the Regional Championship, and men's and women's wrestling teams brought home two National Championships.

Mr. Gaumer reported that two years ago the board agreed to add an additional retirement plan for Dr. Thompson. It was brought to his attention that Dr. Thompson did not receive this last year and he asked that Dr. Thompson be paid for last year and move forward with a yearly payment of \$20,000. This will be added to Dr. Thompson's contract in 2025.

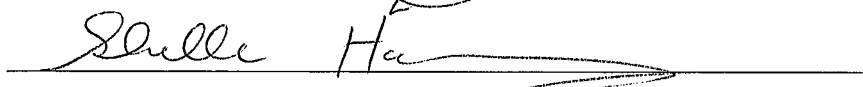
May 14, 2025 is graduation on the Centerville Campus and May 15, 2025 is graduation on the Ottumwa Campus.

Adjournment

Board member Ms. Estle moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:17 p.m.



BOARD PRESIDENT



BOARD SECRETARY