



MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

April 14, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on April 14, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:01 p.m.

✓ **Roll Call**

Members present: Mr. Kevin Crall, Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Riley Sheetz, and Mr. Alan Wilson.

Zoom/Phone: Ms. Christine Estle and Mr. Jerry Kirkpatrick.

Members absent: Ms. Katie Nichols and Ms. Lori Yates.

✓ **Approval of Agenda**

It was moved by Mr. Wilson and seconded by Mr. Sheetz to approve the board agenda as amended. The motion carried unanimously.

✓ **Approval of Minutes**

The minutes of the March 10, 2025, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the minutes from the March 10, 2025 Regular Board meeting as presented. The motion carried unanimously.

Public Hearing to Adopt the FY26 Budget Estimate and Certify College Taxes

✓ Mr. Gaumer asked for a motion to open the public hearing to adopt the FY26 Budget Estimate and Certify College Taxes.

Motion

It was moved by Mr. Wilson and seconded by Mr. Sheetz to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Harvey if she had received any written objections or protests on the FY26 Certified Budget Estimate and College Taxes. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Crall and seconded by Mr. Sheetz to close the public hearing. The motion carried unanimously.

Handwritten initials/signature

Ms. Kelly Heckart, Controller & Grants Accountant, stated that the board will vote on the FY26 Certified Budget Estimate and College Taxes. As presented in March total levy rates are \$1.28949 and a total spending authority of \$83.67 million.

All affidavits and paperwork have been received from our 10-county areas. If this proposed budget is approved, all paperwork will be filed with all County Auditors.

Mr. Gaumer asked for approval of the FY26 Certified Budget Estimate and College Taxes.

Motion

It was moved by Mr. Wilson and seconded by Mr. Crall to approve the FY26 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Mr. Alan Wilson	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes
Mr. Jerry Kirkpatrick	Yes
Mr. Kevin Crall	Yes

Members absent: Ms. Katie Nichols and Ms. Lori Yates

The motion carried unanimously.

Public Hearing on the Proposed Contract, Documents (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Contract, Documents, (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project.

Motion

It was moved by Mr. Wilson and seconded by Ms. Danowsky to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Crall and seconded by Ms. Danowsky to close the public hearing. The motion carried unanimously.

Mr. Cory Lamb, Chief Operating Officer, reported that a total of three (3) bids were received. The low bid was received from Black Hawk Roof Company, Waterloo, Iowa, in the amount of \$438,500 with an alternate bid of \$62,600. Mr. Lamb's recommendation was to accept Black Hawk Roof Company and the alternate bid as the low bidder and not to exceed \$550,000.

Dr. Thompson recommended approval of the bid package on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Hellyer Roof Replacement Project.

Mr. Gaumer asked for a motion to accept the bid package from Black Hawk Roof Company, Waterloo, Iowa, in the amount of \$438,500 and the alternate bid of \$62,600.

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Motion

It was moved by Mr. Sheetz and seconded by Mr. Wilson to accept the bid package from Black Hawk Roof Company, Waterloo, Iowa, in the amount of \$438,500 and the alternate bid of \$62,600.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Mr. Alan Wilson	Yes
Mr. Kevin Crall	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes

Members absent: Ms. Lori Yates and Ms. Katie Nichols.

The motion carried unanimously.

Approval of Monthly Claims

Board member Ms. Beth Danowsky reviewed bills for the month of March on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the monthly claims for March. The motion carried unanimously.

Financial Report

Ms. Kelly Heckart, Controller & Grants Accountant, presented the Financial Report.

Revenues: Revenues overall were higher by \$1,548,452. Tuition & Fees were higher by \$238,224 due to per credit hour tuition increases. State Support was higher by \$164,869 due to SGA. Other income was up \$1,111,000 due to the \$825,000 transfer from the Endowment fund for the GAP pay. In addition, interest income is up \$84,000 from this time last year and OEPI reimbursements of \$80,000 have been received.

Expenses: Expenses were higher by \$849,340. Salaries & fringe benefits were higher by \$574,348 (3:1%) due to adding additional contract days to staff calendars and paying increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. This would have been higher, but health benefits were not taken out during the January 9, 2025 pay. Benefit premiums are now being taken out for the current month instead of a month in advance. Services were up \$301,308 due to increased repair costs to HVAC and updating fire systems and increased software service renewals (Ellucian, Blackboard, Zoom). Material and supplies were down due to maintenance purchasing less supplies to date.

Fund 2 – Revenues were higher due to bond levies and are performing as anticipated.

Motion

It was moved by Mr. Crall and seconded by Mr. Wilson to approve the Financial Report. The motion carried unanimously.

Community Colleges for Iowa Report

Mr. Kevin Crall reported that the Iowa for Community Colleges for Iowa board meeting and retreat will be on Thursday, April 24th and Friday, April 25th. Mr. Crall stated that they will be

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working on the Strategic Plan and if there were items board members would like addressed to please email, text, or call Mr. Crall.

Mr. Crall reported that Community Colleges for Iowa is asking for \$12 million for equitable funding. Dr. Matt Thompson stated that there has been no target budgets released for community colleges from the House or the Senate. He called Legislator Austin Harris and Mr. Harris stated that community colleges would be happy with the number he will be suggesting. Dr. Thompson also stated that it could be the middle of May before community colleges know what they will receive for general funding.

Mr. Crall was elected to serve on the Iowa School Board Association.

Mr. Gaumer reported that Centerville Graduation is Wednesday, May 14th and Ottumwa graduation is Thursday, May 15th.

The Centerville Retiree reception will be held Wednesday, May 7, 2025.
The Ottumwa Retiree reception will be held on Thursday, May 8, 2025.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report. Mr. Flick reported that IHCC's turnover rate is 16.9%, 63 employees have been hired since this time last year, there has been a net growth of 5.4%, and there are 27 open positions.

Motion

It was moved by Mr. Sheetz and seconded by Mr. Crall to approve the Personnel Report. The motion carried unanimously.

\$500,000 Industrial New Jobs Training Certificates, Series 2018-2

- a. Resolution Authorizing Redemption of Outstanding Certificates and Directing Notice be Given

Dr. Jennifer Wilson reported that bonds are being redeemed due to training being completed and IHCC will save \$33,992.50 in interest. Dr. Wilson stated that 179 people were trained and 5 different companies were impacted.

Mr. Gaumer asked for a motion and a second to approve Notice of Redemption of the Industrial New Jobs Training Certificates, Series 2018-2.

Motion

It was moved by Mr. Wilson and seconded by Ms. Danowsky to approve the Notice of Redemption of the Industrial New Jobs Training Certificates, Series 2018-2.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Mr. Alan Wilson	Yes
Mr. Riley Sheetz	Yes
Ms. Christine Estle	Yes
Mr. Jerry Kirkpatrick	Yes
Mr. Kevin Crall	Yes

Members absent: Ms. Katie Nichols and Ms. Lori Yates.

The motion carried unanimously.

Consideration of Deferred Compensation Plan

Mr. Richard J. Gaumer stated that he would like a discussion on a Deferred Compensation Plan 457(f) which would be negotiated to select Presidents and/or senior staff because they are difficult to acquire and difficult to retain. Mr. Gaumer would like a Deferred Compensation plan to be adopted.

Board members discussed the plan and Mr. Gaumer elected a committee of Ms. Nichols, Mr. Sheetz, and Mr. Wilson to investigate this plan further and come to the August 2025 board meeting with more information and a recommendation. Mr. Zeke Flick will help to provide information.

President of the College

A. Facilities Report

Mr. Cory Lamb, Chief Operating Officer, reported that fencing is up, trees are being removed, and dirt will start being moved for the new Wellness Center. Replacement of windows and doors is underway. The outside doors by the Coffee Shop have been replaced and Yates and Yates is beginning to replace interior windows that surround the courtyard.

Preconstruction meetings will begin at the end of April for the Rosenman parking lot project and the project will begin following graduation.

On Wednesday, April 16, 2025 there is a warranty walkthrough and the final punch list will be completed on the Irma W. Winslow Education Center. Some concrete is cracking and a couple of other concerns that are being addressed while the building is still under warranty. The architects and Story Construction are devising a plan to correct these issues.

Last week a contractor was working on the glycol line and the fitting wasn't secured. Approximately 40 gallons of glycol dumped into the ceiling and walls in the cafeteria server. LJ Roth has dried out the areas and drywall replacement will begin. The contractor will pay for clean-up and repairs.

EMT/Paramedic Program Updates

Dr. Jennifer Wilson, Vice President, Business Solutions, introduced Ms. Lori Reeves, Program Director, Continuing Education.

Ms. Reeves presented a PowerPoint on Emergency Medical Services. Ms. Reeves reported that the EMS program moved from credit to non-credit due to low enrollment. She stated that there is a shortage for EMTs and Paramedics, there was a need for higher enrollments and completions, improved retention, and a fear that the program would be cut.

Previous Program Structure

- EMT Core (2 terms)
- EMT Credit Certificate (4 terms)
- Paramedic Core – Diploma (8 terms)
- Paramedic AAS – EMT & Paramedic (8 terms)

Advisory Recommendations

- Simplify admission process
- Shorter to complete (not by hours but by weeks)
- Move away from only day offerings
- Eliminate prerequisites (A&P and Medical Terminology)
- Reduce Cost

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History: EMT

Offered as Credit on campus

Offered as non-credit off campus

Enrollment since COVID:

Credit: 2021-2024: 59 enrolled, 33 finished (55%)

Non-Credit: 2024-2025: 132 enrolled, 113 finished (86%)

Hurdles

Continuing Education is not eligible for state or federal financial aid

Eligible for GAP, PACE, WIOA dollars but:

Limited dollars

Reduced funding

Not all students qualify

Student loans are problematic for Continuing Education

Students need to pay upfront

2023 Future Ready Grant and 2024 Telligen Grant

2024 IHCC received the first Telligen Grant

Partners consist of 6 surrounding counties and the Legacy Foundation

Classes held in Bloomfield and Ottumwa

Introduction of the 2025 Women's and Men's Wrestling National Champions

Mr. Ricky Webster, Associate Athletic Director, introduced Mr. Darren Wynn, Head Coach, Women's Wrestling and Mr. Cole Spree, Head Coach, Wrestling. He reported that it was a historic year in Centerville for our wrestling teams. This is only IHCC's fifth year for the wrestling programs and both programs captured the NJCAA National titles. This was the first ever program to sweep the team titles in the same year, on the same day, and at the same venue.

Between men and women there were 25 All Americans, 5 individual National Champions, both teams were named NWCA All American Scholars, and 15 individuals were named NWCA All American Scholars in the Classroom. Mr. Spree and Mr. Wynn were both named National Coach of the Year and Mr. Spree and Mr. Wynn have both been inducted into the NJCAA Hall of Fame.

Mr. Wynn introduced Ms. Kennedi Johnson-Washington and Ms. Aria Mervilus, these women are both freshmen and each won a National Championship. Ms. Washington and Ms. Mervilus will both continue their education at Indian Hills in the fall.

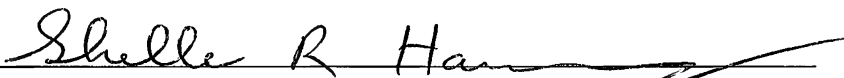
Mr. Spree introduced Mr. Andrew Marquez and Mr. Gavyn Whitehead; these men are both freshmen. Mr. Marquez became the first National Champion ever and Mr. Whitehead became the second National Champion ever. Mr. Marquez and Mr. Whitehead will both continue their education at Indian Hills this fall.

Adjournment

Board member Ms. Estle moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:35 p.m.



BOARD PRESIDENT



BOARD SECRETARY