



MINUTES OF THE BOARD OF TRUSTEES  
INDIAN HILLS COMMUNITY COLLEGE

June 9, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on June 9, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

**Roll Call**

**Members present:** Mr. Kevin Crall, Ms. Christine Estle, Mr. Richard J. Gaumer, Ms. Katie Nichols, Mr. Riley Sheetz, Mr. Alan Wilson (4:04), and Ms. Lori Yates.

**Zoom/Phone:** Ms. Beth Danowsky.

**Members absent:** Mr. Jerry Kirkpatrick.

**Approval of Agenda**

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the board agenda as presented. The motion carried unanimously.

**Approval of Minutes**

The minutes of the May 12, 2025, Regular Board meeting were reviewed.

**Motion**

It was moved by Ms. Estle and seconded by Ms. Nichols to approve the minutes from the May 12, 2025 Regular Board meeting as presented. The motion carried unanimously.

**Public Hearing on the Indian Hills Centerville Campus Baseball Concession Stand Project**

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Contract, Documents, (plans, specifications, form of contract, and estimated cost) for the Indian Hills Centerville Campus Baseball Concession Stand Project.

**Motion**

It was moved by Ms. Nichols and seconded by Mr. Crall to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Centerville Campus Baseball Concession Stand Project. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

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**Motion**

It was moved by Ms. Yates and seconded by Mr. Sheetz to close the public hearing. The motion carried unanimously.

Mr. Cory Lamb, Chief Operating Officer, reported that the project was divided into four packages. Package 1) outside electrical relocation, package 2) concrete work, package 3) concession building construction, and package 4) mechanical, electrical, and plumbing.

1. Package 1) outside electrical relocation-low bid was BKE, LLC. Electrical Contractor, Centerville, Iowa, with a low bid of \$27,889.92.
2. Package 2) concrete work, package-low bid was Danley Construction & Remodeling, Bloomfield, Iowa, with a low bid of \$52,683.09 plus alternates.
3. Package 3) concession building construction-low bid was Danley Construction & Remodeling, Bloomfield, Iowa, with a low bid of \$202,593.73.
4. Package 4) mechanical, electrical, and plumbing-low bid was \$0.00 all donated by Winger Companies, Ottumwa, Iowa.

Dr. Thompson recommended approval of the bid packages on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Centerville Campus Baseball Concession Stand Project.

Mr. Gaumer asked for a motion to accept the 4 bid packages in the amount of \$318,634.

**Motion**

It was moved by Mr. Wilson and seconded by Ms. Estle to accept the 4 bid packages in the amount of \$318,634.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Mr. Alan Wilson	Yes
Mr. Kevin Crall	Yes
Ms. Lori Yates	Yes
Ms. Christine Estle	Yes
Mr. Riley Sheetz	Yes
Ms. Katie Nichols	Yes

Members absent: Mr. Jerry Kirkpatrick

The motion carried unanimously.

**Approval of Monthly Claims**

Board member Mr. Jerry Kirkpatrick reviewed bills for the month of May on behalf of the board and reported that all questions were answered by appropriate staff members.

**Motion**

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to approve the monthly claims for May. The motion carried unanimously.

**Financial Report**

Ms. Taren Ferguson, Vice President and Chief Financial Officer, presented the Financial Report. **Revenues:** Revenues overall were higher by \$1,633,464. Tuition & Fees were higher by \$175,619 due to a per credit hour increase. State Support was higher by \$214,073 due to SGA. Other income was up \$1,167,144 due to the \$825,000 transfer from the Endowment fund for the

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GAP pay. Interest income was up \$108,000 from this time last year and OEPI reimbursements of \$240,000.

**Expenses:** Expenses were higher by \$1,819,039. Salaries & fringe benefits were higher by \$1,612,556 due to three pays in May and paying bi-weekly and (7.1%) due to adding additional contract days to staff calendars and paying increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. Services were up \$99,492 due to electrician costs related to replacing lights with LED lights, roof repairs, and increased software service renewals (Ellucian, Blackboard, Zoom). Material and supplies were down due to maintenance and janitorial purchasing less supplies (\$155,000) to date. Other expenses were up due to employees taking advantage of IHCC classes for reimbursement (\$30,000).

**Fund 2** – Revenues were higher due to bond levies and are performing as anticipated. Revenues will slow down between now and the end of the year since summer registrations are minimal compared to the rest of the year.

### **Motion**

It was moved by Ms. Yates and seconded by Mr. Crall to approve the Financial Report. The motion carried unanimously.

### **Bad Debt Write Off**

Ms. Taren Ferguson, Vice President & Chief Financial Officer, stated that the report is two years in arrears, so for FY25 we are looking at FY23 expenses. In FY23 CARE's Funding was still being applied to student accounts, so they had less debt to write off because there was funding. Last year was the first year students received bills and they had no funding and the state offset program was paused and now it is back in action. IHCC is still receiving 98% of total tuition and fee revenues, which is in line with what has been seen in the past. IHCC's goal is to be between 97%-100% and this year IHCC is at 98.14% of money received for tuition and fees.

This fall IHCC is going to start a new payment process for students, which means payments are due before classes start. IHCC anticipates and intends for that process to reduce bad debts. Payments are due before classes start or students must have a payment plan in place.

### **Motion**

It was moved by Ms. Estle and seconded by Mr. Sheetz to approve the Bad Debt Write Off. The motion carried unanimously.

### **IHCC Board Annual Art Award**

Dr. Matt Thompson introduced Ms. Lisa Fritz, Professor, Art. Ms. Fritz introduced Ms. Calista Cremeens and Mr. Joseph Robuck. Dr. Thompson asked Ms. Cremeens and Mr. Robuck to talk about their art pieces.

Ms. Cremeens is from Moravia, Iowa and this is her first year at Indian Hills Community College. Ms. Cremeens is in Interactive Media and wants to start her own clothing boutique. Her art piece was inspired by the transition from high school to college and the moods and colors that it represents.

Mr. Robuck is from Knoxville, Iowa. He is in the Army Reserves and is a combat medic. His artwork was an ambulance that he drove in the 80's.

Mr. Gaumer presented Ms. Cremeens and Mr. Robuck with a \$200 monetary gift from IHCC's Board of Trustees and Dr. Thompson, President.

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Ms. Fritz stated that both students have been great in every aspect of the classroom and are both talented students. These two pieces will be added to the IHCC Art Collection.

### **Community Colleges for Iowa Report**

Mr. Kevin Crall reported that the board for Community Colleges for Iowa has not met since our last board meeting. He reminded board members that the Summer Trustees Conference is July 9<sup>th</sup> and July 10<sup>th</sup> and to please let Ms. Harvey know if you are interested in attending.

### **President's Evaluation Update**

Mr. Crall reported on the draft evaluation for the President. He reported on condensed buckets, the top three priorities in the buckets, and the President's Performance Evaluation.

Mr. Zeke Flick put the draft of the evaluation on the TV so board members could review it and have a discussion.

Mr. Crall would like board discussion on areas of concern or items that need to be added or removed. He would like for the documents to come to the board in July for approval.

Mr. Gaumer stated that the committee consisting of Ms. Yates, Ms. Danowsky, Mr. Crall, and Mr. Flick has done an outstanding job of putting this evaluation together.

Board members discussed the best time to do Dr. Thompson's evaluation, in October at the Board Retreat, in April, or when will it align with college evaluations. The timing will be discussed with Dr. Thompson.

### **Personnel Report**

Dr. Thompson informed board members that Dr. Craig Leager has accepted a Provost position at Minnesota West Community and Technical College and will be departing on June 19, 2025. Dr. Leager has done tremendous things at IHCC and we will miss him.

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

### **Motion**

It was moved by Mr. Sheetz and seconded by Ms. Yates to approve the Personnel Report. The motion carried unanimously.

### **New Business**

Mr. Gaumer reported to the board that he has received a resignation letter from Mr. Jerry Kirkpatrick effective June 15, 2025.

Ms. Nichols and Mr. Gaumer talked to a few individuals about a vacancy on the board. Mr. Mike Matthes, Centerville, Iowa will be filling the vacancy. He will be in attendance at the July meeting and Mr. Gaumer had an extensive conversation with Mr. Matthes about expectations and that he will need to run this year to fill the vacancy.

### **President of the College**

#### **A. Facilities Report**

Mr. Cory Lamb, Chief Operating Officer, reported that the courtyard window project is nearing completion.

The Rosenman parking lot project is ongoing. The concrete has been removed and dirt is being worked up in preparation for new concrete. This project will be completed August 15, 2025.

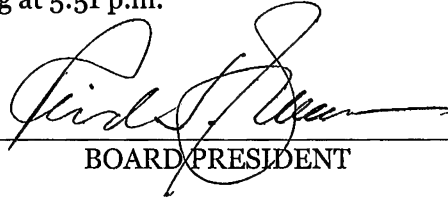
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The Wellness Center is on schedule and footings will begin to be poured. The metal structure will be delivered on Thursday, June 12<sup>th</sup> and Friday, June 13<sup>th</sup>.

Materials will be delivered this week for the Hellyer Student Life Center roof replacement project. This project will be completed by the beginning of July.

**Adjournment**

Board member Ms. Yates moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:51 p.m.



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BOARD PRESIDENT



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BOARD SECRETARY