



MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

July 10, 2023

The regular Board of Trustees meeting for Indian Hills Community College was held on July 10, 2023, at the Criminal Justice Training Center, North Campus, Indian Hills Community College, 14383 College Avenue, Ottumwa Iowa, 52501, at 3:30 p.m. Board President Mr. Richard J. Gaumer called the meeting to order at 3:32 p.m.

Roll Call

Members present: Ms. Nellie Coltrain, Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Mr. Riley Sheetz, Ms. Amy Webber, Mr. Alan Wilson, and Ms. Lori Yates.

Zoom/Phone:

Members absent:

Approval of Agenda

It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the June 12, 2023, Regular Board meeting were reviewed.

Motion

It was moved by Ms. Coltrain and seconded by Mr. Sheetz to approve the minutes from June 12, 2023, Regular Board meeting. The motion carried unanimously.

Public Hearing on the Proposed Contract, Documents (plans, specifications, form of contract, and estimated cost) for the Performing and Visual Arts Project.

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Contract, Documents, (plans, specifications, form of contract, and estimated cost) for the Performing and Visual Arts Project.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Yates to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Performing and Visual Arts Project. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

RG
MB

Motion

It was moved by Ms. Coltrain and seconded by Mr. Sheetz to close the public hearing. The motion carried unanimously.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Beth Danowsky	Yes
Mr. Alan Wilson	Yes
Ms. Katie Nichols	Yes
Ms. Nellie Coltrain	Yes
Mr. Riley Sheetz	Yes
Ms. Lori Yates	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Amy Webber	Yes

Members absent:

The motion carried unanimously.

Dr. Matt Thompson, President, introduced Mr. Bill Futrell, InVision Architecture, Mr. Mike Harryman, General Manager, McGough Construction, and Mr. Drew Stemper, Project Manager, McGough Construction. After all questions were answered Dr. Matt Thompson recommended approval of the bid packages on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Performing and Visual Arts Project.

Mr. Gaumer asked for a motion to accept bid package #1: General Construction, to Christner Contracting Inc.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Nichols to accept bid package #1: General Construction to Christner Contracting Inc.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #2: Sitework to Tricon Construction Group.

Motion

It was moved by Ms. Coltrain and seconded by Mr. Sheetz to accept bid package #2: Sitework to Tricon Construction Group.

A roll call vote was taken:

Richard J. Gaumer	Yes
-------------------	-----

RG
WA

Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #3: Concrete to Graphite Construction Group.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Nichols to accept bid package #3: Concrete to Graphite Construction Group.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried.

Mr. Gaumer asked for a motion to accept bid package #4: Steel Material and Erection to Bridge City.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to accept bid package #4: Steel Material and Erection to Bridge City.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

RG
mo

Mr. Gaumer asked for a motion to accept bid package #5: Metal Studs, Drywall, and Ceilings to Christner Contracting Inc. and accept Christner Contracting Inc. Add alternate.

Motion

It was moved by Mr. Wilson and seconded by Ms. Nichols to accept bid package #5: Metal Studs, Drywall, and Ceilings to Christner Contracting Inc. and Christner Contracting Inc. Add alternate.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #6: Glass and Glazing to Yates and Yates Glass.

Motion

It was moved by Ms. Coltrain and seconded by Ms. Nichols to accept bid package #6: Glass and Glazing to Yates and Yates Glass.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Lori Yates	Abstain
Nellie M. Coltrain	Yes

The motion was approved Yes-8 and Abstain-1.

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion and a second to reject T&K Roofing & Sheet Metal Co., because they were nonresponsive. T&K Roofing & Sheet Metal Co. failed to sign the bid sheet.

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to reject T&K Roofing & Sheet Metal Co. from bid consideration on bid package #7 because they were nonresponsive. The motion passed unanimously.

Mr. Gaumer asked for a motion to accept bid package #7: Roofing to Black Hawk Roof Company Inc. Add alternate.

RG
MO

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Danowsky to accept bid package #7: Roofing to Black Hawk Roof Company and also Black Hawk Roof Company. Add alternate.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #8: Flooring to Ideal Floors.

Motion

It was moved by Ms. Yates and seconded by Ms. Coltrain to accept bid package #8: Flooring to Ideal Floors.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #9: Mechanical to Wingers Contracting Co. and accept Winger Contracting. Add alternate.

Motion

It was moved by Mr. Wilson and seconded by Ms. Coltrain to accept bid package #9: Mechanical to Winger Contracting Co. and accept Winger Contracting. Add alternate.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes

RJG
no

Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked for a motion to accept bid package #10: Electrical to Winger Contracting Co. and accept Winger Contracting. Add alternate.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Wilson to accept bid package #10: Electrical to Winger Contracting Co. and accept Winger Contracting. Add alternate.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Nellie M. Coltrain	Yes

Members absent:

The motion carried unanimously.

Mr. Gaumer asked regarding the 3.5% construction fee. Dr. Matt Thompson stated that Indian Hills Community College hires a Construction Manager when construction is being done on site to manage the day to day operations of the project.

Approval of Monthly Claims

Board member Ms. Coltrain reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Ms. Coltrain and seconded by Mr. Sheetz to approve the monthly claims for the month of June. The motion carried unanimously.

IHCC Board Annual Art Award

Mr. Gaumer introduced Ms. Lisa Fritz, Professor, Art. Ms. Fritz introduced Ms. Alita J. Bossier and presented Ms. Bossier's art piece. Ms. Bossier stated that her piece includes flowers that were growing on her home property. The drawing was done with white and black pencils. Ms. Fritz stated that Ms. Bossier's work was drawn from her experiences and where she lived. She had a connection with the drawing and Ms. Bossier was detailed and willing to experiment with different materials. Ms. Bossier is from Ottumwa, Iowa and a first-year student. Mr. Gaumer presented Ms. Bossier with a \$200.00 monetary gift from the members of the IHCC's Board of Trustees and Dr. Thompson, President.

RG
no

IACCT Report

Mr. Rich Gaumer was unable to attend the Community College's for Iowa board meeting. The annual Community College's for Iowa Conference will be held July 18-19, 2023, at Kirkwood Community College, Cedar Rapids, Iowa.

Mr. Gaumer reported that Priorities have been established and the Priorities are State Aid increase (10 million), due to the change in the Funding Formula, keep funding for English as a Second Language, and keep Job Training funds.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Yates and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that the back roadway should be finished and reopened by August 1, 2023, the house should be burned down by August 1, 2023, and a lot of work outside has been completed. IHCC bought a machine and maintenance is now sealing parking lots. The campus looks better than it has in years, in part to Mr. Clay Wynn and his team.

The Centerville Campus is moving quickly: mechanical, electrical, plumbing, and rough ends are being installed. There are two slabs left to pour and they will happen the week of July 17, 2023. The roof is 2/3 complete and then windows will be installed. Once the building is closed studs and walls will begin being erected on the inside of the building.

Criminal Justice-has been completed except for a few items and some signage. Dr. Monaghan is pleased with Bi-States work.

B. Foundation Update

Dr. Bianca Myers, Executive Dean, Advancement introduced her IHCC Foundation Board Members and welcomed them the Board of Trustees meeting. She also thanked Ms. Jenaya Pilcher for all the work she does.

Scholarship Information

- 2022-2023
 - \$2 million in Foundation scholarships
 - 838 students received scholarships
- 2023-2024
 - \$1.9 million in Foundation scholarships
 - 850 students received scholarships
- Current Project
 - Changing scholarships to cover tuition, books, and fees
 - Assisting students who are no longer eligible for Last Dollar Scholarship
 - Reviewing all annual and perpetual scholarships to determine over and under scholarships
 - Continue fundraising for bond campaign

RG
10

- Upcoming Foundation Events
 - Women Supporting Women - September 21, 2023
 - Centerville Alumni Reception – October 6, 2023
 - Donor/Recipient Scholarship Receptions – Centerville-November 2, 2023, and Ottumwa-November 9, 2023
 - Celebrity Night – April 25, 2023, featuring Dallas Clark
 - Foundation Golf Tournament – June 14, 2023

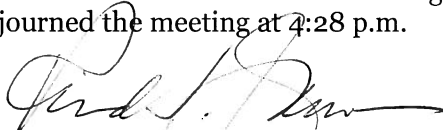
C. Criminal Justice Update

Mr. Tim King, Program Director, Criminal Justice, stated that he is excited with the new Criminal Justice facility. On the Main Campus Mr. King had an office and one classroom. Highlights of the Criminal Justice program were shared and include:

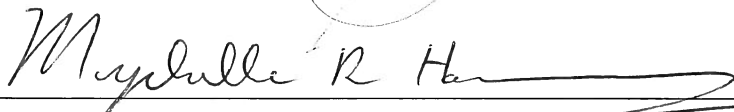
- The number of fall students will be increased and the new facility allows more hands-on training.
- Certificates have been added to the Criminal Justice Program
- The facility makes it possible to train Law Enforcement
- A course, Be Your Own Defender will be offered
- Will work with Jail Schools
- Will work closely with Continuing Education
- More opportunities for students to use the simulator

Adjournment

Board member Ms. Nellie M. Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 4:28 p.m.



BOARD PRESIDENT



BOARD SECRETARY