



MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

September 8, 2025

The regular Board of Trustees meeting for Indian Hills Community College was held on September 8, 2025, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Mr. Kevin Crall, Ms. Beth Danowsky, Ms. Christine Estle, Mr. Richard J. Gaumer, Mr. Michael Matthes, and Mr. Riley Sheetz.

Zoom/Phone: Ms. Katie Nichols and Mr. Alan Wilson.

Members absent: Ms. Lori Yates.

Approval of Agenda

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the August 11, 2025, Regular Board meeting were reviewed.

Motion

It was moved by Ms. Estle and seconded by Mr. Sheetz to approve the minutes from the August 11, 2025 Regular Board meeting as amended. The motion carried unanimously.

Approval of Monthly Claims

Board member Ms. Christine Estle reviewed bills for the month of August on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Ms. Estle and seconded by Mr. Crall to approve the monthly claims for August. The motion carried unanimously.

Investment Policy

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Investment Policy. She stated that the policy sets clear guidance and limitations on how college funds are to be invested and aligns with Iowa Code Chapters 12b and 12c. The policy has three objectives: #1 Safety and preservation of IHCC's principal (top priority), #2 Liquidity and ensuring the college has the necessary liquidity to meet expected liabilities, and #3 Return. The objectives align with Chapter 12B of Iowa Code. There are no additions or corrections to the current Investment Policy.

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the Investment Policy. The motion carried unanimously.

Motion

FY25 Unaudited Financial Report

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the FY25 unaudited Financial Report. **Revenue** overall was higher by \$1,679,971. **Tuition & Fees** were up \$402,640 from the previous year due to higher course fees (\$41,000) and more resident tuition dollars. **State Support** was higher by \$235,055 due to SGA. **Other Income** was up \$966,290 due to interest income (\$123,000), the \$825,000 GAP pay transfer from the Endowment fund, and recovering more bad debts (\$35,000).

Expenses were higher by \$1,533,778. **Salaries & Fringe** were higher than anticipated by \$2,381,717 mainly due to an entry required by GASB 101 to account for IHCC's sick time liability (\$871,000). In addition, due to payroll changes at the beginning of the year, this added days to employees' calendars and as a result IHCC paid increased salaries. These changes reflected an increase in salaries of 6.28% and 5.6% respectively for staff and faculty. **Services** were up \$500,113 due to increased utility costs (\$70,000), increased equipment maintenance and repair services (\$251,000), and increased software costs of \$290,000 for Ellucian and new software (Element 451 and TimeClockPlus). **Supplies** were down (\$91,738) due to spending less on janitorial supplies, vehicle materials, and equipment repair materials.

Fund 2 - Revenues were higher due to the bond levy funding. IHCC is on top of repairing equipment and conducting preventative maintenance to ensure equipment is operating smoothly.

Motion

It was moved by Mr. Crall and seconded by Ms. Estle to approve the FY25 unaudited Financial Report. The motion carried unanimously.

Resolution Naming Depositories

Ms. Taren Ferguson, Vice President & Chief Financial Officer, presented the Resolution Naming Depositories and Limitations. Ms. Ferguson reported that no changes are requested to the Resolution Naming Depositories and Limits.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Resolution Naming Depositories and Limits. The motion carried unanimously.

Community Colleges for Iowa Report

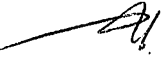
Mr. Kevin Crall reported that during the IACCT Board meeting they discussed the 2025-2027 Strategic Plan and Community College Bachelor's Degrees in Iowa.

Strategic Plan Review

Vision
Mission
Values
Strategic Priority 1, 2, and 3

Bachelor's Degree Report

Increased need for jobs requiring a bachelor's degree
25 states have bachelor's degree



Fields needing a bachelor's degree

Medical
Technology
Business
Teacher Education

The final report is due to legislators on Friday, October 31, 2025.

Mr. Crall reported that other topics covered were:

DOGE-all concurrent enrollment costs should be the same or in a close range

Citizenship concerns-all colleges need to be sure students are citizens

Discussion about combining the annual Convention and Tradeshow with the Summer

Trustees Conference and having one event.

Board members are in favor of Dr. Thompson opting into providing bachelor's degrees at Indian Hills Community College.

Personnel Report

Mr. Zeke Flick, Director, Human Resources presented the Personnel Report. He stated that the turnover rate is 16.63% . Indian Hills Community College has 374 full-time employee and the average years of service is 8.4 years. There is currently 12 open positions.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Crall to approve the Personnel Report. The motion carried unanimously.

President of the College

A. Facilities Report

Mr. Cory Lamb, Chief Operating Officer, reported that the Student Wellness Center it is on schedule and the interior floor is scheduled for concrete to be poured at the end of September. Once the floor has cured contractors will begin working inside.

In Centerville, the Baseball Stadium project is ongoing. The bleachers and press box have been installed. Framing of the concession stand started Monday, September 8, 2025 and this project is scheduled to be completed by Friday, November 28, 2025.

Mr. Lamb stated that the CDL Pad Project will begin the week of Monday, October 6, 2025 and be completed by the end of November. Due to savings from the bid process, lighting will be installed by the pad so students can do early morning and evening trainings.

AI Update

Dr. Jill Budda, Vice President, Learning & Engagement, presented a PowerPoint on Generative AI at Indian Hills Community College.

Dr. Budda stated that this statewide AI collaboration began in the summer of 2024 and has a cross-representation from each Iowa community college.

The IHCC AI Task Force began meeting in November 2024 and members were nominated by the Leadership Team.

Priorities were determined based on survey data and departmental input. Areas of priority were syllabus statements, AI trainings, institutional governance/policy/procedures, and purchasing policy/processes.

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Dr. Budd reported that the Generative AI Usage Policy has been created and posted, syllabus statements are created and are being utilized in 100% of courses, and AI trainings continue externally and are offered internally.

Next steps are scheduled trainings for faculty and staff, IHCC AI Task Force to continue meeting, and AI collaboration committee will continue to meet quarterly. The statewide collaboration team is discussing adding a statewide discipline for specific trainings/consortiums for ongoing support.

Board Activity Calendar

Dr. Thompson reported that each board member received an board events calendar. The calendar runs from August to August and has board meeting dates, board events, and some college events. Board members attending by zoom or absent will receive their calendar in the mail.

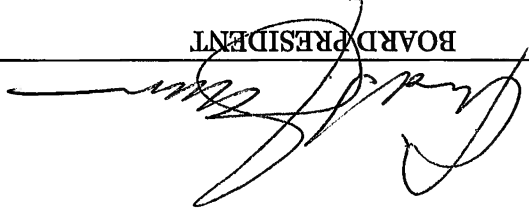
Closing Comments

Ms. Kelsi Weeks, Athletic Director, introduced Ms. Gretta Hartz, Head Softball Coach. Ms. Hartz stated that she is very excited to be back at Indian Hills Community College. She has served as an assistant coach at Drake University and spent time as an assistant coach at Southeast Polk High School. Ms. Hartz stated that "as a former player, it's special to return to the program." Ms. Hartz is ready to help maintain the culture of Indian Hills softball and to support student athletes as they grow.

Adjournment

Board member Ms. Danowsky moved that the meeting be adjourned. Hearing no objections Mr. Gummer adjourned the meeting at 5:28 p.m.

BOARD PRESIDENT



BOARD SECRETARY

