



MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

December 11, 2023

The regular Board of Trustees meeting for Indian Hills Community College was held on December 11, 2023, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Ms. Nellie M. Coltrain, Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Mr. Riley Sheetz, and Ms. Lori Yates.

Zoom/Phone: Ms. Amy Webber and Mr. Alan Wilson.

Members absent:

Approval of Agenda

It was moved by Ms. Nichols and seconded by Mr. Kirkpatrick to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the November 13, 2023, Regular Board meeting and Annual Board Retreat were reviewed.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the minutes from the November 13, 2023, Regular Board meeting and Annual Board Retreat. The motion carried unanimously.

FY23 Audit Presentation by Office of Auditor of State

Ms. Taren Ferguson, Chief Financial Officer, introduced Ms. Kathy L. Rupp, CPA, Auditor of State.

Ms. Rupp thanked board members for giving her the opportunity to speak. Ms. Rupp presented various graphs highlighting numerous aspects of IHCC's FY23 operations.

Indian Hills Community College has an unmodified opinion.

GASB 96, SBITA, was implemented and is similar to GASB 87.

Included in the report was:

- Comparison of Net Position
- Comparative Revenues by Source
- Governmental Revenue Trends

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- Change 2023 from 2022 Operating Expenditures Function
- 2023 Expenditures by Function Pie Chart
- Change 2023 from 2022 Education and Support
- 2023 Expenditures – Education and Support
- Change 2023 from 2022 Current Funds Expenditures Object
- 2023 Expenditures by Object
- Comparative Credit Hours

There were no findings in the FY23 audit.

Looking forward to FY24 – will move to GASB 100 – Accounting Changes and Error Corrections.

- Changes reported retroactively
- Changes to Entity be reported by adjust Begin Balances
- Changes in Estimates prospectively reported in current period
- Fiscal years beginning after June 15, 2023, so it will be effective for FY24.

Motion

It was moved by Ms. Yates and seconded by Mr. Sheetz to approve the FY23 Audit Report. The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Gaumer reviewed bills for the months of October and November on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to approve the monthly claims for the months of October and November. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Chief Financial Officer, presented the Financial Report. **Revenues:** Revenues overall were higher by \$894,117. Tuition & Fees ended up \$75,204 higher than the previous year due to an increase in course fees (\$45,000) and increased non-resident tuition (\$48,000). State Support was higher by \$201,993 due to SGA. Other income was up \$571,088 due to earning higher interest compared to last year at this time (\$77,000), a catch-up in revenues owed to us for Centerville Construction Technology houses (\$24,000) and receiving higher administrative fees on grants. In addition, first quarter OEPI reimbursement was \$128,000 higher than the first quarter last year (COVID funding expired and IHCC will now pay preventative costs that IHCC hasn't seen in several years - Ellucian).

Expenses: Overall, expenses are higher by \$176,539. Salaries & fringe were up as expected. Services were up \$167,881 due to larger ground maintenance of \$25,000 (line painting and setting flag poles on reconstructed back roadway), timing of obtaining nursing tests, marketing billing and construction technology services. Material and supplies were down \$42,026 due to less costs in software/licensure purchases and decreased mileage/travel expenses.

Fund 2 – All levies are performing well. IHCC has completed Capital equipment procurements and is seeing less supply chain issues and equipment being received faster.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Financial Report. The motion carried unanimously.

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Certification of Election

Board Secretary Ms. Shelle Harvey presented the official abstract of votes of the November 7, 2023, school board elections. These results verified that Mr. Riley Sheetz, Director District #2, Ms. Christine Estle, Director District #3, Mr. Kevin Crall, Director District #6, Mr. Alan Wilson, Director District #7, and Ms. Katie Nichols, Director District #9 are duly elected to four-year terms to the Indian Hills Community College Board of Trustees.

Adjourn Sine Die

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to adjourn the meeting sine die at 4:31 p.m. With no further business remaining, Board President Mr. Richard J. Gaumer adjourned the meeting sine die at 4:31 p.m.

Call to Order

College President Dr. Matt Thompson reconvened the board at 4:32 p.m.

Oath

Board Secretary Shelle Harvey administered the oath of office to elected and re-elected board members Mr. Riley Sheetz, Director District #2, Ms. Christine Estle, Director District #3, Mr. Kevin Crall, Director District #6, Mr. Alan Wilson, Director District #7, and Ms. Katie Nichols, Director District #9.

Motion to Nominate President

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to nominate Mr. Gaumer for the position of President of the Indian Hills Community College Board of Trustees. Mr. Kirkpatrick moved that, there being no further nominations, Mr. Gaumer be elected by acclamation. The motion was seconded by Ms. Yates. The motion carried unanimously.

Oath

Board Secretary Ms. Harvey administered the oath of office to elected Board President Mr. Richard J. Gaumer.

Motion to Nominate Vice President

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to nominate Ms. Katie Nichols for the position of Vice President of the Indian Hills Community College Board of Trustees. Ms. Danowsky moved that, there being no further nominations, Ms. Katie Nichols will be elected by acclamation. The motion was seconded by Mr. Kirkpatrick. The motion carried unanimously.

Oath

Board Secretary Ms. Harvey administered the oath of office to elected Board Vice President Ms. Katie Nichols.

Motion to Appoint Board Secretary

It was moved by Ms. Danowsky and seconded by Ms. Yates to appoint Ms. Harvey as Board Secretary. Ms. Danowsky moved that, there being no further

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nominations, Ms. Shelle Harvey be appointed as the Indian Hills Community College Board Secretary. The motion was seconded by Mr. Kirkpatrick. The motion carried unanimously.

Motion to Appoint Board Treasurer

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to appoint Ms. Taren Ferguson as Board Treasurer. Ms. Nichols moved that, there being no further nominations, Ms. Ferguson be appointed as the Indian Hills Community College Board Treasurer. The motion was seconded by Mr. Kirkpatrick. The motion carried unanimously.

Oath

Board President Mr. Gaumer administered the oath of office to appointed Board Secretary Ms. Harvey and Board Treasurer Ms. Ferguson.

Appointment of Delegate to IACCT

It was moved by Mr. Kirkpatrick and seconded by Ms. Nichols to appoint Mr. Gaumer as the delegate to IACCT. The motion carried unanimously.

Appointment of Alternate to IACCT

It was moved by Mr. Kirkpatrick and seconded by Mr. Wilson to appoint Ms. Yates as the alternate delegate to IACCT. The motion carried unanimously.

Community Colleges for Iowa Report

Mr. Richard J. Gaumer reported that Indian Hills is being sued. If board members or employees have information, correspondence, documents, emails, and/or text messages pertaining to this litigation, save them.

Community Colleges for Iowa will have the Trustee Conference July 10 & 11, 2024 and it will be hosted by Hawkeye Community College in the Adult Learning Center. Please let Ms. Harvey know if you are planning to attend and she will register board members and reserve hotel rooms.

Mr. Gaumer's meeting will be held Wednesday, December 13, 2023.

Personnel Report

Mr. Zeke Flick, Director, Human Resources presented the Personnel Report.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to approve the Personnel Report. The motion carried unanimously.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that the north side of the new Centerville building is being painted on the inside, floors are being polished, and electrical installed. Once the north end has been completed contractors will move to the south end.

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The center section of the building is 3 quarters of the way completed. The new Centerville Campus completion date is April, 2024.

Performing and Visual Arts – replacing the roof on building and most finishes have been selected.

Wellness Facility – December 20, 2023 is the kick-off design meeting for this facility and bids will go out in late April.

Dr. Monaghan's team is continuing to work outside due to nice weather.

23/WI Enrollment

Ms. Joni Kelley, Enrollment Services & Registrar presented a PowerPoint on 23/WI enrollment.

- Credit Hours were up by 3% compared to 22/WI term
- Total students enrolled were up 4.1%
 - New Students up 13 students
 - International up 20 students
 - Returners down 33 students

Closing Comments

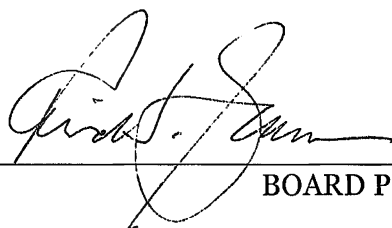
Dr. Thompson thanked Ms. Amy Webber and Ms. Nellie Coltrain for serving on the Indian Hills Community Colleges Board of Trustees.

Mr. Richard J. Gaumer welcomed the two new board members, Ms. Estle and Mr. Crall and thanked Ms. Webber and Ms. Coltrain for serving on the board.

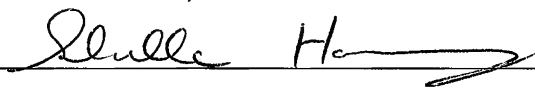
Dr. Thompson stated that we would all meet in the Studio to eat and visit.

Adjournment

Board member Mr. Kevin Crall moved that the meeting be adjourned. Hearing no objections, Mr. Gaumer adjourned the meeting at 5:11 p.m.



BOARD PRESIDENT



BOARD SECRETARY