

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

January 11, 2021

The regular Board of Trustees meeting for Indian Hills Community College was held on January 11, 2021, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:02 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Tom Keck, and Mr. John Pothoven.

Members present via Zoom/Telephone: Ms. Nellie Coltrain, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Ms. Amy Webber, and Mr. Alan Wilson.

Members absent:

Approval of Agenda

It was moved by Ms. Danowsky and seconded by Ms. Coltrain to approve the board agenda. The motion carried unanimously.

Minutes

The minutes of the December 14, 2020 Regular Board Meeting were reviewed.

Motion

It was moved by Mr. Pothoven and seconded by Mr. Kirkpatrick to approve the December 14, 2020 minutes as read. The motion carried unanimously.

Unfinished Business

None

Approval of Monthly Claims

Board member Ms. Danowsky reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Keck to approve the monthly claims for the month of December 2020. The motion carried unanimously.

Financial Report

Mr. Michael Lee, Treasurer/CFO presented the Financial Report through December 31, 2020.

Revenue: Tuition and Fees were lower by \$1,240,000, \$425,000 due to Coast Flight, tuition is lower by \$775,000 of which \$16,000 relates to Other Fees. Local support is higher by \$66,099. State support is higher by \$48,984; which is reflective of a state grant for summer concurrent high school enrollment. Other Income is higher by \$154,697, reflective of CARES funding

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reimbursements that are offset by reduced revenue related to lower non-credit education activities.

Expenses: Salaries and Fringe benefits are lower by \$706,990, due to lower benefit and payroll costs. Services are lower by \$690,903 due to lower expenses for Coast Flight of \$425,000, lower international student health insurance costs of \$83,000, maintenance/repair of equipment of \$59,000, timing of electricity billings of \$57,000, reduced group meetings/workshops of \$46,000 and other miscellaneous items. Materials and Supplies are lower by \$341,669 driven by mileage and travel costs, Information Technology related expenses of approximately \$119,000, and materials and supplies. Other Current Expenses were higher by \$10,700. Capital Outlay was lower by \$9,400.

Fund 2 Levy Accounts: Revenue: Received approximately \$2,300,000, which is \$220,000 higher than the same period as last year.

Expenses: Unemployment, minimal activity. Worker's Compensation premiums have been paid. Property Insurance is higher this year due to increased premiums. Equipment replacement is moving forward, however actual purchases are taking longer compared to last year.

Motion

It was moved by Mr. Keck and seconded by Ms. Coltrain to approve the Financial Report. The motion carried unanimously.

IACCT Report

Mr. Gaumer reported that the IACCT board will meet January 28, 2021. The legislative session will open and news will be sent out concerning the Governor's State of the State speech and whether the legislature will meet in person or virtually.

Mr. Gaumer reminded board members to talk to legislators and remind them that our priorities are (1) to protect the funding of job training money for our colleges; (2) to increase the state general aid by 3% for the coming year; and (3) to give community college boards the authority to raise property taxes beyond our current authority.

Mr. Gaumer reported that community colleges are the economic training engine for Iowa's economy. Community Colleges train people to move into jobs in Iowa. 83% of community college graduates stay and work in Iowa. Community colleges train the majority of nurses and other health care workers in Iowa. The Regents' institutions and private colleges' graduates leave Iowa at a much higher rate. However, community colleges only receive about \$2,501 per student in state funding per pupil while private colleges receive \$4,460 and the regents receive \$10,770.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business:

None.

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President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that the Simulation Lab is 99% framed, wiring will begin the week of January 10, 2021, and sheet rocking will begin the week of January 17, 2021.

The Wrestling building is being used for practice, but contractors are still working on the punch list.

Dr. Monaghan stated that janitorial staff is deep cleaning residential hall social spaces in preparation for students returning to campus spring term.

B. Program Spotlight

Dr. Thompson, President, introduced Mr. Andy Summers and Mr. Nathan Collins, Automotive Technology.

Mr. Summers and Mr. Collins reported that 59 students are enrolled in the program. The automotive facility was remodeled, has new equipment, new classrooms, new partnerships, and improved laboratories. They believe that these improvements have raised student learning 40%.

When the automotive technology space was remodeled a customer service desk was added. This helps student learn the customer service part of the job. A new piece of equipment purchased was the Electude Online Simulator. This machine has an accelerator pedal sensor to show defects and potentiometer offset errors.

Mr. Summers reported that new partnerships include: RAM, Ford, Toyota, Jeep, Snap-on and later this year he hopes Chevrolet will become a partner. Newly attached classrooms have saved 1.5 hours per day of travel time between spaces, the Electude online helps students prepare at home and come to class ready to work, and the new equipment and training spaces have allowed set up of over 3-times the amount of workstations as previously possible.

In the future, 2020-2024, there will be a need for 642,000 technicians and advanced autonomous cars will require more maintenance by skilled technicians. The Auto Technology program has helped over 1,000 students get to class over the last two years and they have helped over 600 faculty and staff. (PowerPoint attached)

C. Special Report

Dr. Jill Budde, Vice President, Learning and Engagement; reported on ACE Funding. Accelerated Career Education (ACE) Infrastructure is a Skilled Worker and Job Creation fund.

Dr. Budde reported that the purpose of this appropriation established in Iowa Code 260G, provides capital improvement funds for Community Colleges. The funding is limited to projects that fit the "ACE" qualified project definitions which include: "vertical infrastructure," defined by Iowa Code 8.57.

When the funding is appropriated by the general assembly, it will be distributed equally among community colleges. (260G6(3)). Since FY14 ACE has received annual appropriations of \$6M from the Skilled Worker and Job Creation Fund.

Dr. Budde showed a slide of IHCC's ACE usage from FY13-FY20. Future uses for ACE funding will be the Centerville CTE facility and the Laser/Optics Technology Laboratory. (PowerPoint attached.)

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Adjournment

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 4:58 p.m.



BOARD PRESIDENT



BOARD SECRETARY