

## MINUTES OF THE BOARD OF TRUSTEES

### INDIAN HILLS COMMUNITY COLLEGE

July 12, 2021

The regular Board of Trustees meeting for Indian Hills Community College was held on July 12, 2021, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:02 p.m.

#### **Roll Call**

Members present: Ms. Nellie Coltrain, Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Tom Keck, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Ms. Amy Webber, and Mr. Alan Wilson.

Members absent: Mr. John Pothoven.

#### **Approval of Agenda**

It was moved by Ms. Coltrain and seconded by Ms. Nichols to approve the board agenda. The motion carried unanimously.

#### **Approval of Minutes**

The minutes of the June 14, 2021 Regular Board Meeting were reviewed.

#### **Motion**

It was moved by Ms. Danowsky and seconded by Mr. Keck to approve the June 14, 2021 minutes as read. The motion carried unanimously.

#### **Unfinished Business**

None

#### **Approval of Monthly Claims**

Board member Ms. Nellie Coltrain reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

#### **Motion**

It was moved by Ms. Coltrain and seconded by Mr. Keck to approve the monthly claims for the month of June 2021. The motion carried unanimously.

#### **Financial Report**

Mr. Michael Lee, Treasurer/CFO reported that there is no Financial Report due to year-end, but he updated board members on Coronavirus Aid, Relief, and Economic Security Act Funding. The initial Grant Award was \$2,309,261.00, HEERF II, grant award was \$4,312,050.00, and HEERF III was for \$7,251,630.00. Total money awarded to IHCC \$13,872,941.00. Total money used for Student Aid, Student Refunds, Reimbursable Expenses, Tuition Lost Revenue, Housing & Meal Plans Lost Revenue, and Other Lost Revenue is \$6,161,107.94. The amount remaining is \$7,711,833.06. This is for Fiscal Year 2020 and for summer 2020 thru spring 2021.

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### **IHCC Board Annual Art Award**

Mr. Gaumer introduced Ms. Lisa Fritz, Professor, Art. Ms. Fritz introduced Ms. Kaeli King and displayed her art work (Cape Cod). Ms. Fritz reported that Ms. Heather Whittlesey was unable to attend the board meeting, because she has new employment in Des Moines, Iowa. Ms. Fritz showed board members Ms. Whittlesey's art piece. Ms. King told board members how she was dual enrolled and graduated with her A.A. degree before she graduated high school. Mr. Gaumer presented Ms. King with a \$200.00 monetary gift from the members of the IHCC Board of Trustees and Dr. Thompson. Ms. Fritz will mail Ms. Whittlesey's check to her home address. The committee consisted of Mr. Gaumer, Mr. Pothoven, and Mr. Keck.

### **IACCT Report**

Mr. Gaumer reported that lobbyist employment has been adjusted. Legislative priorities have been tentatively approved. The membership will approve the priorities at the meeting the week of July 19, 2021.

Board members can still sign-up for the IACCT Conference.

Mr. Gaumer reported that Steve Schulz, North Iowa Area Community College, is the new chair for the Presidents. Mr. Dave Palmer is going to retire at the end of 2021.

The ACCT Congress will be held in San Diego, California. Please let Ms. Shelle Harvey know if you are interested in attending.

### **Personnel Report**

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

### **Motion**

It was moved by Mr. Keck and seconded by Ms. Webber to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

### **New Business**

First Amendment: Free Speech - Mr. Gaumer briefly discussed the First Amendment free speech law as it relates to community colleges in Iowa, as well as practical free speech issues related to student organizations.

### **President of the College**

#### **A. Facilities Report**

Mr. Rick Fosdyck, Director, Physical Facilities and Mr. Clay Wynn, Project Manager reported that the Library, the college rental house, and Daycare all need new roofs.

Centerville: the outside of the new residence hall has been completed except for landscaping and the staircase. Electrical is complete on the upper floor and sheetrock will begin being installed in a couple of weeks.

Ottumwa: the Laser Lab is nearing completion. Oak Hall and Trustee Hall will have new sheetrock and lighting installed.

#### **B. Foundation Update**

Ms. Blaire Siems, Executive Director, Foundation and Development stated that some of her Foundation Board Members were present for our board meeting. Ms. Siems introduced her board members.

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Ms. Siems presented a PowerPoint and discussed Revenues, Gains, Losses, and Other Support and also Foundation Assets as of June 30, 2020.

During 2020, 811 students were helped by IHCC Foundation and awarded a total of \$1,571,887. \$21,542,099 is total scholarship dollars that has been awarded to students since 1975. 737 donors contribute to the Foundation for a total of 224 individual student scholarships. IHCC employees donated \$56,115 in 2019.

Ms. Siems reported that the Connect 2 College Scholarship, which students are awarded \$1,000 who have graduated high school and this is in addition to other scholarship he/she may receive. The Second Chance Fund had 13 successful students and \$9,707 awarded. The Come Back Scholarship went from 40 students in 18-19 to 79 students in 20-21. The Just in Time Grant had 46 students and \$27,096 were awarded.

Events: 42<sup>nd</sup> Annual Scholarship Auction, which raised over \$18,000, the 41<sup>st</sup> Annual Golf Tournament with 38 teams participating, the 10<sup>th</sup> Annual Women Supporting Women Culinary Dinner, 105 women attended this year's event, and the 38<sup>th</sup> Annual Celebrity Night in which former Olympian and U of I coach, Dan Gable, was the featured celebrity.

### **B. Program Spotlight: Computer Software Development**

Dr. Jill Budde, Vice President, Learning & Engagement introduced Mr. Mark VanVelsor, Program Director, Information Technology, Mr. Kevin Throckmorton, Professor, Computer Software Development, and Ms. Susan Wilson, Professor, Computer Software Development.

Enrollment increased 31% during fall 2020. This program provides instructor monitoring, use of Live Virtual Learning, and Discovery Academies/Concurrent Credits/Articulations. The faculty reported that Room 200 in the ATC had an upgrade and new technology installed, so IHCC is on the cutting edge.

The US Bureau of Labor and Statistics stated that overall employment of software development is projected to grow 25.6% from 2018-2028, faster than the average for all occupations. Area companies that have hired IHCC students are: Cambridge, Fairfield, Musco Lighting, Oskaloosa, Principal Financial Group, Ottumwa, William Penn, Oskaloosa, and West Grove Technology, Bloomfield.

The graduate follow-up survey shows that Faculty & Instructors are rated excellent, Instructional Quality is excellent, and Faculty Attitudes are excellent. (PowerPoint attached)

### **C. Information Technology Update**

Mr. Cory Lamb, Chief Technology Officer, reported that he has previously presented on the Technology Master Plan and Cyber Security. Mr. Lamb stated that he wanted to revisit part of the Cyber Security portion of the plan.

Since March of 2020 there has been a 300% increase in Cybercrimes: Solarwinds-January 2021, Colonial Pipeline-May 2021, DMACC-June 2021, and Kaseya-July 2021. These crimes are not just individuals, it is groups of people and other governments. The severity and skills involved in these crimes differ in severity.

Indian Hills has seen an average of 3 severe attempts to enter our system each month, it has now moved to 10 or more each month and there is a high volume of phishing activity. An outside firm has been hired to try to penetrate the IHCC system in many different ways, staff directory, emails, etc. Mr. Lamb reported the multifactor authentication will

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start being used for email and VPN access. Frequent identity theft or fraud are other things that happen occasionally and has to be dealt with in a timely fashion.

Security initiatives include: Security Task Force regular meetings, password length and lock-out policy, multifactor authentication for email and VPN, managed detection and response (Arctic Wolf), and firewall, antivirus and email enhancements.

#### **D. Property Report**

Mr. Michael Lee, Treasurer/CFO presented a PowerPoint showing property that Indian Hills Community College owns. At the North Campus IHCC owns 130 acres, after pending sales, on the Main Campus IHCC owns 171 acres, and in Centerville IHCC owns 40.75 acres where the main campus sits and 1.8 acres in the Centerville area. (PowerPoint attached).

#### **Closing Comments**

Dr. Matt Thompson thanked the Foundation board for contributing funds to help with Indian Hill's projects and the Bond Referendum.

Dr. Thompson announced that Mr. John Pothoven will receive the Kibbie Award on Thursday, July 22, 2021.

Dr. Thompson reported that he has visited all 10-counties with information on the Bond Referendum and the focus now will be to update media.

#### **Adjournment**

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:33 p.m.

BOARD PRESIDENT

BOARD SECRETARY