

## **High School Student FAQ**

### **How do I create an account or register for classes?**

Go to Dual Enroll ([indianhills.dualenroll.com](http://indianhills.dualenroll.com)) to apply or register for classes. When creating your account, your login (username) and password should be something you will remember. Make sure to have your full 9-digit social security number to complete your application.

To register for classes, simply type in the course code or course name in the 'By Keyword' box on the left. Ask your counselor or a High School Programs staff member for assistance on choosing the right class or section for you!

### **What is my log in information?**

For WIN, MyHills and your IHCC Email (everything except Dual Enroll), your login will be your IHCC email address, and your initial password will be your student ID# followed by 'Az' (ie. 0123456Az).

### **What is my Indian Hills email address?**

The typical student email format is: `firstname_lastname@stu.indianhills.edu`.

However, if you have a fairly common name, your email may include some numbers. If you are having trouble logging in with the standard email format, you can reach out to a High School Programs staff member or our IT Helpdesk for assistance.

### **How do I find my ID#?**

You can find your student ID# typically within 24 hours of creating your account by going to Dual Enroll, click 'Profile' on the top left of the page, and click the 'Academics' tab on the menu to the right of the page.

### **I'm taking an online or zoom (LVL) class. How do I access my classes and submit assignments?**

All of your course work, syllabi, assignment schedules, and course notifications can be found in MyHills. Zoom links are often sent out by the instructor prior to the first day of class, so check your IHCC email for updates as the class nears the start date.

### **Is there an easy place for me to access everything I need for Indian Hills?**

You can access everything you need through WIN. Once in WIN, go to the High School Programs group page, and click the high school student tab. Here you will find links to your email, MyHills, Dual Enroll, grades, transcripts, student handbook, and the application to fill out if you choose to continue at IHCC post high school.

### **What is the maximum number of credits I can take?**

You are technically allowed to take as many classes per term as you wish, up to 15 credits. Keep in mind that you need to be able to keep up with your course work both for your high school and college classes and should be mindful of your ability to balance your school, work, and any extracurricular activities.

### **Do my college classes count toward my high school graduation requirements?**

Yes! Depending on your school, and the class you are taking, your college classes will count either towards your core credit requirement or as an elective credit.

### **How much does it cost to take a dual credit class?**

It is FREE! Courses that are approved by your school cost you nothing to take. Your school pays for the class, and books or other course materials are provided for you.

The only classes you may have to pay for would be an unapproved course, or if you decided to take classes during the summer.

The cost of a class for the 2023-2024 school year is \$203 per credit (not including books) so even taking one class can save you money in the future!

### **What do I do if I have to miss class for a sporting event, concert, testing, vacation, or am sick?**

You are responsible to contact your instructor BEFORE class to discuss how to make up anything you might miss. Instructors are not required to give you extensions on assignments or missed tests if an absence was not communicated and a plan was not put in place beforehand.

### **How do I find my grades?**

Many instructors update grades in MyHills as your work is graded throughout the term. However, if you do not see a grade or believe your grade is incorrect, it is best to reach out to your instructor to make sure you are completing all the necessary work and are on track to pass the class.

### **Do my college classes affect my sports or extra-curricular eligibility?**

Yes, they can. If you fail a college class, it will affect your eligibility the same way failing your high school class would. Even if you withdraw, some schools still consider that a failed class and your school's failure policies will still apply.

### **Do the college classes I take in high school affect my future college enrollment or financial aid?**

Yes! The classes you take in high school not only affect your high school transcript, but they are also on your permanent college record. If you pass the class this can be helpful for college applications, saving money, and earning a degree or certificate sooner. However, it also means that if you fail a class, it will negatively impact your high school and college GPA and can even result in less financial aid or fewer scholarship opportunities.

### **What is the best way to be successful in my college classes?**

Work diligently! Know when your assignments are due and make sure they are turned in on time and are fully complete. Show up to your classes and communicate right away with your instructor if you must miss a class or are having trouble with any of the material in the class.