INDIANHILLS
COMMUNITY COLLEGE

WELCOME

HOME warriors

TIPS & TRICKS ON MAKING A SUCCESSFUL MOVE TO CAMPUS!

MAKING A SUCCESSFUL MOVE!

The Indian Hills Community College Residence Life staff is eager to help make your move to campus as smooth as possible. This publication will help to guide you on the best way to transition into dorm life with us here at IHCC. We look forward to your arrival. Travel safely!

Questions?
Contact: Student Development
641-683-5304 | housing@indianhills.edu

TABLE OF CONTENTS

Before You Arrive 3
What You Should/Shouldn't Bring 4
Once You Arrive 5
After Move In 5
Good to Know 6
Mailing Addresses 6

BEFORE YOU ARRIVE:

Roommate and Room Assignment:
Students will receive an email to their student email account with their room assignment and move in information. Students can locate their roommate information by logging into their eRezLife account and clicking on your Fall Housing Application.

What if I didn't get my roommate preference?
Roommate groups have to be made through the housing software, eRezLife. The eRezLife software will automatically place the roommate groups together as long as all roommates have accepted. It is very important that if you have a specific person/people you are wanting to live with, all parties get on and select the roommate group as their preference. There may be an insufficient number of empty rooms, so there may be a time where the roommate group can't be fulfilled. If you think there was a mistake in your roommate group assignment, please contact housing at housing@indianhills.edu.

What if I want to change my room assignment or roommate?
We do not allow any room changes to occur the first two weeks of the term. After the first two weeks, students will receive an email with instructions on how to request a room change. There will be a $50.00 room change fee applied. Changes will only be made with the approval from the Director, Student Life. If there is a conflict between roommates, they need to contact thousing by emailing housing@indianhills.edu.

What if I want to change my meal plan?
If you would like to change your meal plan, you will have until the 8th day of Fall Term to submit a meal plan change request. The Meal Plan Change Request can be found in eRezLife under Forms on the left hand side menu.

What if I have a medical or mental health need that requires special accommodations?
Students should contact the Disability Services as all accommodations are processed through the Disability Services Office. That office then sends us any approved housing accommodations. Please see their website for further information. https:/www.indianhills.edu/success/disabilityservices.php

Don't bring everything you own!
The first thing to keep in mind when packing is that you shouldn't bring everything you own. These rooms have limited space available. Pack lightly and put off bringing non-essentials. Once you arrive and unpack, discuss what you and your roommate may be able to share and determine what to retrieve the next time you go home. You will be able to know who your roommate is prior and can contact them and plan ahead of move in.

We Provide:
Room furniture for each resident includes: extra-long twin bed and mattress (mattress covers are supplied), wardrobe, study desk and chair. Additional furnishings provided in the apartment-style rooms include a dining table with chairs, couch or love-seat, and private bathroom. Apartments on the Ottumwa Main Campus do have small kitchenette's (counter top, cabinets, and kitchen sink with garbage disposal). Refrigerators, microwaves, and stove/ovens are NOT included.

Apartments in Traxler Hall on our Centerville Campus are outfitted with full kitchens (includes microwave, full size refridgerator and stove/oven).

While living in the residence halls, students have access to wireless internet, central air conditioning, lounges and study spaces, vending machines, and free laundry facilities (located in every residence hall building).

.

SUGGESTED ITEMS TO BRING:

- Clothes
- Clothes Hangers
- Study Lamp
- Shower items, hygiene products, toiletries
- Pillows and Blanket(s)
- Sheets – extra-Long Twin
- Towels & Wash Cloths
- Headphones
- Small Fan *(We have central air conditioning, but everyone's comfort level is different.)*
- Power Strips – Multi-Plug with Surge Protection
- Blue painters tape to hang items
- Trashcan and trash bags
- Laundry detergent- Liquid detergent only
  - **Laundry Pods are not allowed**
- Cleaning Supplies
  - Handheld Vaccuum/Broom
  - Swiffer Mop
- Microwave
- Dry Erase Board and Markers
- 4.5 Cubic Ft. Refrigerator *(or smaller)*
- School Supplies
- Approved Appliances
  - Crockpot/Slow Cooker
  - Airfryer
  - Coffee Pots
  - Blender

DON'T BRING:

- Too Many Clothes
- Pets/Animals
- Personal bed or furniture
- Explosives/Fireworks
- Weapons or Ammunition
- Illegal Drugs or Paraphernalia
- Alcoholic Beverages/Containers
- Highly Combustible Decorating Materials, such as Fishnet and Barn Wood
- Any Hanging Item that Needs Nails or Screws *(No Holes in Walls Permitted)*
- Candles or Incense
- Appliances **NOT** allowed:
  - Toasters
  - Toaster oven
  - Open Face Electric skillets
  - Pressure cookers
  - Pizza cooker
  - Space heaters
  - Hot Plate
  - Any other appliance with the heating element exposed.
  - Electric/Carving Knives
  - Candle Warmers/Wax Melters
  - LED Strip Lights
  - Lighters
- Any Extension Cord without Surge Protection
- Large Speakers

ONCE YOU ARRIVE

Arrival Dates and Times:

FALL TERM- All students arrive the Sunday prior to classes starting. Move-In will take place from 9:00 am to 3:00 pm; you may arrive any time within that window. Staff will not be available to check you in until the buildings open at 9:00 am. All students will have received move in instructions via email to their student email address.

Parking:

During move-in, due to the amount of traffic, it is easiest to find a parking spot in the parking lot designated for your residence hall. We will have moving charts available to transport your items from your car to the residence hall room. All hall residents' vehicles should be parked in a designated residence hall parking lot following move-in and through-out the year to avoid parking tickets and/or towings. All vehicles require a parking sticker and can be purchased in the campus store.

Checking In:

Go to the main entrance/lobby of the residence hall you are assigned to. You will pick up your keys from the hall staff. An RA will show you to your room, complete a room assessment, and have you sign your check in agreement. The RAs can help answer questions and show the student around the residence hall.

Room Assessment Process:

An RA will complete a room assessment form with the residence (on a tablet). Once the form is filled out, the student will review it to ensure it is filled out accurately. This form is to indicate if the room was clean or if there were damages (like paint chips or bent blinds). Those items need to be indicated on the room assessment so the student is not charged at the end of the contract. Discrepancies between move in room assessment and move out room assess-ments can result in damage charges following checkouts.

Move-In Day and Welcome Week Activities:

Following the conclusion of Fall Move-In Day, IHCC Student Life will be hosting Warrior Welcome - a fun campus wide event featuring games, inflatables, music, a grill out, and campus club and department booths. Warrior Welcome will take place from 4:00-7:00 pm on Move-In Day in the Hellyer Student Life Center Parking Lot for Ottumwa or the Barn parking area in Centerville. Follow @IHCC_StudentLife on instagram for information on Warrior Welcome and other Welcome Week activities.

AFTER MOVE IN

Your Meals:

Meal plans are required with each housing contract and begin the first day of the term. All meals are either served in the Hills Kitchen, North Campus Café, The Coffee Shop (in the formal lounge), or The Hy-vee Cafeteria on the Centerville campus. You must produce your student ID to receive your meals. Student ID's can be obtained in the Student Development Office, located in Trustee Hall (Ottumwa residents) and the Administration building (Centerville residents) during move in weekend.

Residence Hall Meeting:

Mandatory hall meetings are held during move-in week to acquaint you with your housing staff and hall regulations. Please check the white boards located by each RA office in your hall for the time and place for your hall meeting. These meetings are mandatory for all residents.

Your Roommate(s):

Take time during the first week to get know your roommate(s). Talk about family, friends, and other background topics. Inquire about personal preferences in areas such as studying, privacy, neatness, personal hygiene, etc. When compromises are made, be certain they are clear for both of you. Even if you never become best friends, respect and good communication can make living together a mutually satisfying experience. Don't get impatient; adjusting to a roommate doesn't happen overnight. Enter into the situation with good intentions and talk directly with one another about problems. Respect your roommate and don't abuse your roommate privileges. Communication is a MUST. Practicing good communication skills will make the transition easier if you are both open, honest, and communicate with one another.

GOOD TO KNOW

Bikes:
Bikes should have heavy-duty locks to secure them to outdoor bike racks. Bikes may be kept in rooms or apartments with the approval of roommate(s). Indian Hills Community College is not responsible or liable for bicycles if stolen or damaged. Skates, skateboards, hoverboards, etc., are not permitted on campus.

Lofts and other room additions:
Lofting beds is not allowed except where provided by the college.
Furniture may **NOT** be removed from your room or disassembled/altered.

Is my contract for the entire academic year?
Yes, the terms of your housing contract are binding during your residency. The contract begins with your first term as a resident. The contract reserves a room from August (Fall Term) to the end May (Spring Term). An email will be sent to all residents reminding students to complete future housing applications (including Summer and upcoming Fall terms). Please check your IHCC email for important correspondence. Contracts renew at the beginning of the next fall term.

Meet your Hall staff:
A professional hall supervisor lives in and manages each building. There is a hall supervisor on duty at all times. In addition, each hall is also staffed with Resident Assistants (RAs), students hired by the college to assist our students in the residence halls. Get to know your staff. They are able to answer all kinds of questions, from where things are located on campus to how do I sign up for an intramural team? The RA phone number is listed by the RA office located in each building. Make sure to store your building's RA number in your phone!

Feeling anxious?
Many students find themselves feeling anxious during the first days and weeks of college. If things are getting a little overwhelming, don't hold it inside. Contact your RA, Hall Supervisor, or visit the Student Development Office for support. The Counseling and Prevention Resource Center (CPRC) offers FREE mental health services to all IHCC students.

RESIDENCE HALL ADDRESSES:

All residents receive an individual mailbox with a key lock. Mail will be distributed to your box Monday through Thursday. If you have a package that has been delivered to the residence hall building, you will receive a pink slip in your mailbox alerting you to the package. Keep in mind packages tend to take a day or two extra to arrive to your building from our central mail office. You may obtain a package by visiting the RA office. Office hours are posted on the white board by the RA office in each building. Please have your mail addressed to you in the following manner:

Keokuk/Mahaska Hall
Your Name
Keokuk/Mahaska Hall Room #
525 Grandview Ave
Ottumwa, IA 52501

Appanoose Hall
Your Name
Appanoose Hall Room #
525 Grandview Ave.
Ottumwa, IA 52501

Oak Hall
Your Name
Oak Hall Room #
525 Grandview Ave.
Ottumwa, IA 52501

Wapello Hall
Your Name
Wapello Hall Room #
525 Grandview Ave.
Ottumwa, IA 52501

Trustee Hall
Your Name
Trustee Hall Room #
525 Grandview Ave.
Ottumwa, IA 52501

Traxler Hall
Your Name
Traxler Hall Room #
721 N. First St.
Centerville, IA 52544

Cooper Creek Hall
Your Name
Centerville Hall Room #
721 N. First St.
Centerville, IA 52544